

**MINUTES AND PROCEEDINGS  
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, January 17, 2024 at 9:45 A.M. The following members were present: Bridgewater-Emery – Bailey (Zoom); Canistota – Sittig; Ethan – Hawkins (Zoom); Freeman – Tietje (Zoom); Hanson – Bridge (Zoom); McCook Central – Alley; Montrose – L. Johnson and Parker – J. Johnson. Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager. Absent: Marion – Brosnahan.

At 9:47 A.M. President L. Johnson called the meeting to order, had roll called, and determined a quorum was established for conducting business.

**Action # 24-39 - Agenda** – Alley moved seconded by Sittig to approve the January 17, 2024 Agenda as presented. **ALL VOTED YES.**

President L. Johnson asked for any possible conflict of interest disclosures. There were none presented.

President L. Johnson asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 24-40 - Amended November 2023 Financial Reports** – Tietje moved seconded by Hawkins to approve the amended November 2023 Financial Report as presented:

**November 2023: General Fund Beginning Balance:** \$7,907.16; **Expenditures:** \$3,440.00; **Closing Balance:** \$4,467.16. **SPED Fund Beginning Balance:** \$961,128.00; **Revenue - Interest:** \$448.03; **Local Shared Assessment:** \$32,309.00; **Other:** \$3.11; **IDEA 611:** \$68,506.00; **IDEA 619:** \$3,686.00; **Expenditures:** \$125,869.80; **Closing Balance:** \$940,210.34. **ALL VOTED YES.**

**Action # 24-41 - December 2023 Financial Reports** – Bailey moved seconded by Bridge to approve the following December 2023 Financial Reports as presented:

**December 2023: General Fund Beginning Balance:** \$4,467.16; **Closing Balance:** \$4,467.16. **December 2023: SPED Fund Beginning Balance:** \$940,210.34; **Revenue - Interest:** \$425.92; **IDEA 611:** \$70,118.00; **IDEA 619:** \$3,686.00; **Expenditures:** \$125,479.41; **Closing Balance:** \$888,960.85. **ALL VOTED YES.**

**Action # 24-42 - Monthly Claims** – Sittig moved seconded by Alley to approve the following Monthly Claims as presented:

**January 2024 Claims: IMPREST FUND:** BLUEPEAK...NON-TECHNOLOGY SUPPLIES-IMPREST...159.43; EASY TIME CLOCK, INC...NON-TECHNOLOGY SUPPLIES-IMPREST...11.00; MOSYLE CORPORATION...NON-TECHNOLOGY SUPPLIES-IMPREST...11.00; NASP...NON-TECHNOLOGY SUPPLIES-IMPREST...538.00; NORTHERN SPEECH SERVICES...NON-TECHNOLOGY SUPPLIES-IMPREST...33.00; SAMS CLUB...NON-TECHNOLOGY SUPPLIES-IMPREST...10.19; UNITED AIRLINES...NON-TECHNOLOGY SUPPLIES-IMPREST...1,136.50; WALMART...NON-TECHNOLOGY SUPPLIES-IMPREST...53.39; **GENERAL FUND:** FIRST INTERSTATE BANK FIDUCIARY FUND...TRAVEL...1,136.50; FIRST INTERSTATE BANK FIDUCIARY FUND...REGISTRATION FEES...538.00; **SPED FUND:** AMAZON CAPITAL SERVICES...OTHER NON-CONSUMABLE SUPPLIES ...193.70; ARGUS LEADER...COMMUNICATION ...110.68; Bjorem Speech Publications, LL...OTHER NON-CONSUMABLE SUPPLIES ...68.00; BLUEPEAK...COMMUNICATION ...159.07; BRAUN...TRAVEL IDEA 611...21.39; CARLSON...OTHER PROFESSIONAL & TECH SERVICES ...12.00; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CENTURY BUSINESS PRODUCTS...NON-TECHNOLOGY SUPPLIES...58.67; CLEVELAND...DUES AND FEES ...250.00; CLEVELAND...TRAVEL IDEA 611...179.20; DEELSTRA...DUES AND FEES ...250.00; DEELSTRA...TRAVEL IDEA 611...24.25; DOWRUMMEL VILLAGE...RENTALS...1,198.47; FERGEN ...TRAVEL IDEA 611...151.20; FIRST INTERSTATE BANK FIDUCIARY FUND...OTHER PURCHASED SERVICES...32.19; FIRST INTERSTATE BANK FIDUCIARY FUND...NON-TECHNOLOGY SUPPLIES...86.39; FIRST INTERSTATE BANK FIDUCIARY FUND...COMMUNICATION ...159.43; HANSON SCHOOL DISTRICT...OTHER PROFESSIONAL AND TECHNICAL SERVICE...1,913.68; HEALY...REGISTRATION FEES ...303.73; HEALY...TRAVEL IDEA 611...112.34; JOHNSTON...TRAVEL IDEA 611...89.60; KOCER...TRAVEL IDEA 611...347.76; KUETER...DUES AND FEES ...116.82; KUETER...COMMUNICATION ...66.60; KUETER...TRAVEL...106.96; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C...OTHER PROFESSIONAL & TECH SERVICES ...348.00; MILLER...DUES AND FEES ...250.00; MILLER...TRAVEL IDEA 611...114.24; MONTROSE SCHOOL DISTRICT...OTHER PROFESSIONAL AND TECHNICAL

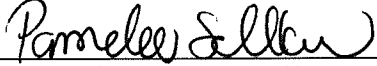
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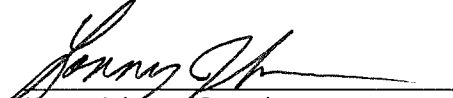
SERVICE...6,591.94; NEUGEBAUER... EMILY ...DUES AND FEES ...250.00; NEUGEBAUER...TRAVEL IDEA 611...333.20; PEARSON CLINICAL ASSESSMENT...NON-TECHNOLOGY SUPPLIES...126.00; PETERSON...TRAVEL IDEA 611...605.36; RANDALL...TRAVEL IDEA 611...64.40; SCHOOL SPECIALTY, INC...CONSUMABLE SUPPLIES...367.38; SD RETAILERS...NON-TECHNOLOGY SUPPLIES...51.00; SIGN DESIGN & LABELING, INC...CONSUMABLE SUPPLIES...990.00; TEACHER SYNERGY, LLC...NON-TECHNOLOGY SUPPLIES...50.00; TSCHETTER...TRAVEL IDEA 611...72.80; WIEBERS...TRAVEL IDEA 611...509.60; ZULK...DUES AND FEES ...250.00; ZULK...TRAVEL IDEA 611...153.44. **TOTAL CLAIMS JANUARY 2024 \$20,913.82; DECEMBER 2023 PAYROLL \$94,145.87; BENEFITS \$26,016.91; GRAND TOTAL EXPENDITURES \$141,076.60. ALL VOTED YES.**

**Action # 24-43 - Approve Temporary Employment** – J. Johnson moved seconded by Hawkins to approve the temporary employment of Morgen Carlson at the rate of \$17.20 per hour. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the Advisory Board: a) December 1<sup>st</sup> Child Count; b) Fall enrollment numbers; c) Staff negotiations preparation/preliminary budget; d) Legislative concerns; e) Medicaid updates; f) Proposed 2024-2025 calendar/board meeting dates; g) 3 year asbestos inspections; h) Director's concerns; i) Superintendent's concerns.

**Action # 24-44 - Adjournment** – At 10:43 A.M. Tietje moved seconded by Alley to adjourn the Advisory Board Meeting with the next Advisory Board Meeting to be held on Wednesday, February 21, 2024 at 9:45 A.M., at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
Lonny Johnson, President