

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, May 14th, 2019 at 9:45 A.M. The following members were present: Bridgewater-Emery - Harberts; Canistota - Larson (left at 10:15 A.M.) and Nebelsick; Freeman - Hofer and Kunz; Hanson - Jarding and Bridge; Marion - Colberg; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emery - Bailey; Ethan - Neugebauer and Eckstaine; and Marion - Schmidt.

At 9:49 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 18-63 - Agenda - Harberts moved seconded by Miles approve the May 14th, 2019 Agenda as presented. **ALL VOTED YES.**

Next, President Eichacker asked for any possible conflict of interest disclosures. None were presented.

Secondly, President Eichacker asked for any persons wishing to address the Cooperative Board. None were present.

Action # 18-64 - Advisory Board Minutes - Jarding moved seconded by Chester to approve the April 17th, 2019 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 18-65 - Financial Reports - Hofer moved seconded by Larson to approve the following monthly Financial Reports as presented:

April 2019 General Fund Beginning Balance: \$7,874.27; **Expenditures:** \$1,734.24; **Closing Balance:** \$6,410.03. **April 2019 SPED Fund Beginning Balance:** \$762,362.93; **Revenue - Interest:** \$106.72; **Local Shared Assessment:** \$131,250.41; **Other:** \$4,278.96; **DEA 611:** \$55,128.00; **IDEA 619:** \$3,460.00; **Expenditures:** \$98,871.72; **Closing Balance:** \$857,715.30. **ALL VOTED YES.**

Action # 18-66 - Monthly Claims - Miles moved seconded by Jarding to approve the following Monthly Claims as presented:

May 2019 Claims: Imprest Fund: USD School Psychologist Association..non-tech supplies imprest..20.00; VISA..non-tech supplies imprest..412.72. **SPED Fund:** A&B Business..repairs & maintenance..160.85; Amazon..non-tech supplies..49.17; Bruna..travel..65.80; Cleveland..travel..158.86; Creviston..travel..318.66; Deelstra..travel..52.64; DowRummel Village..rentals..1,157.32; Fouborg..travel..178.60; Great Western Fiduciary Fund..consum.supplies..17.71; Great Western Fiduciary Fund..other non-consum.supplies..258.22; Great Western Fiduciary Fund..postage..7.85; Great Western Fiduciary Fund..non-tech supplies..128.94; Great Western Fiduciary Fund..registration fees..20.00; Johnston..travel..275.42; Kocer..travel..186.12; Kueter..communication..59.80; Kueter..travel..86.48; Midcontinent Communications..communication..231.39; Miller..travel..148.52; Peterson..travel..271.66; Picasso..travel..412.66; Postmaster..postage..235.00; Quill..non-tech supplies..109.28; Ramkota Hotel & Conference Center..travel..204.00; Randall..travel..5.64; SD Teacher Placement Center..advertising..420.00; Selken..travel..211.50; Tschetter..travel..15.04; Zulk..travel..138.18. **Total Claims May 2019 \$6,018.03; April Payroll \$71,242.84; and Benefits \$21,166.38; Grand Total Expenditures \$98,427.25.**

Action # 18-67 - Accept the resignation of Amanda Creviston as School Psychologist - Hofer moved seconded by Larson to accept the Amanda Creviston as School Psychologist effective June 30th, 2019. **ALL VOTED YES.**

Action # 18-68 - Approve negotiated agreement with Preschool Teachers & SLP Group - Chester moved seconded by Harberts to approve negotiated agreement with the Preschool Teachers & Speech-Language Pathologists Group. **ALL VOTED YES.**

Action # 18-69 - Approve policy amendments - Larson moved seconded by Jarding to approve the following policy amendments: a) Compensation for Supervision; b) New Hire Compensation Procedures for Speech-Language Pathologists & Preschool Teachers; and c) New Hire Compensation Policy for Paraprofessionals & current Paraprofessional pay increase. **ALL VOTED YES.**

Action # 18-70 - Approve returned employment contracts - Hofer moved seconded by Miles to approve the returned 2019-2020 SLP and ECSE employment contracts as presented. **ALL VOTED YES.**

Action # 18-71 - Approve 2019-2020 salary recommendations - Larson moved seconded by Jarding to approve the 2019-2020 salary recommendations for the Director; Business Manager; Administrative Secretary effective July 1st, 2019 and Psychologists effective August 5th, 2019. **ALL VOTED YES.**

Action # 18-72 - Approve contract with Plankinton School District - Harberts moved seconded by Miles to approve the contract with Plankinton school district to provide ESY speech services at a Cornbelt school district site. **ALL VOTED YES.**

Action # 18-73 - Approve Technology Technician contract - Chester moved seconded by Hofer to approve Technology Technician contract with Kimberly Peterson. **ALL VOTED YES.**

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Action # 18-74 - Approve Substitute SLPA agreement with Carol Woltzen - Jarding moved seconded by Harberts to approve Substitute SLPA agreement with Carol Woltzen at \$245 per day. **ALL VOTED YES.**

Action # 18-75 - Approve Staff Conflict of Interest Disclosure - Hofer moved seconded by Miles to approve the Staff Conflict of Interest Disclosure submitted by Alicia Peterson and determine that no conflicts exist with regard to teaching a USF course as long as the policy and guidelines set by the Director are followed. **ALL VOTED YES.**

Action # 18-76 - Approve surplus Perkins equipment - Harberts moved seconded by Chester to surplus the Perkins equipment at zero value. A list of items will be on file in the office. **ALL VOTED YES.**

Action # 18-77 - Approve Internet/Phone provider contract - Jarding moved seconded by Harberts to approve the Internet/Phone provider contract with VAST. **ALL VOTED YES.**

Action # 18-78 - Approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund - Hofer moved seconded by Chester to approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund from July 1st, 2019 to June 30th, 2020. **ALL VOTED YES.**

Action # 18-79 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program - Harberts moved seconded by Miles to approve participation in the in South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program from July 1st, 2019 to June 30th, 2020. **ALL VOTED YES.**

Action # 18-80 - Approve lease with Dow Rummel - Miles moved seconded by Jarding to approve lease with Dow Rummel effective July 1st, 2019 to June 30th, 2020. **ALL VOTED YES.**

Action # 18-81 - Approve the audit proposal - Hofer moved seconded by Chester to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2019 Audit. **ALL VOTED YES.**

Action # 18-82 - Approve the 2019-2020 Cornbelt Service Calendar - Jarding moved seconded by Hofer to approve the 2019-2020 Cornbelt Cooperative Service Calendar. **ALL VOTED YES.**

Action # 18-83 - Acknowledge 2019-2020 Preliminary Budget - Hofer moved seconded by Jarding to acknowledge receipt of the 2019-2020 Preliminary Budget. **ALL VOTED YES.**

Action # 18-84 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing - Harberts moved seconded by Chester to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 11th, 2019 for the purpose of considering the proposed 2019-2020 Preliminary Budget. **ALL VOTED YES.**

Action # 18-85 - Authorize the Business Manager to allocate monies - Hofer moved seconded by Harberts to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 13th, 2019 to July 31st, 2019. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the board: a) 2019-2020 Staffing needs; b) Extraordinary Cost Fund; c) Special Education Interim Legislative Committee; d) Medicaid billing update; e) IDEA application; and f) 2019-2020 Perkins application.

Action # 18-86 - Adjournment - At 10:59 A.M. Chester moved seconded by Jarding to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Tuesday, June 11th, 2019 at 9:45 A.M. at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**


Pamela Selken, Business Manager


David Eichacker, Board of Director's President

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