

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 19th, 2014 at 9:45 A.M. The following members were present: Canistota - Nebelsick; Freeman - Hotchkiss; Marion - Winegar; McCook Central - Dr. Swartos; Montrose - Johnson; Parker - Dr. DeBoer; Tea Area - Dr. Lowery. Also in attendance were Jody Taylor, Tea Area SPED Director; Kristin Tuttle and Megan Johnke, from LifeScope; Dean Kueter, Director; and Deb Esche, Business Manager. Absent: Bridgewater-Emery - Bailey and Hanson - Bridge.

At 9:49 A.M. President Hotchkiss called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 14-21 - Agenda - Swartos moved seconded by DeBoer to amend the Agenda to move discussion regarding the LifeScope OT/PT proposal to the first item and approve the Agenda as amended. ALL VOTED YES.

Next, LifeScope representatives Kristin Tuttle and Megan Johnke presented the LifeScope OT/PT proposal for July 1st, 2015-June 30th, 2018 to the Advisory Board.

Action # 14-22 - Approve the October 15th, 2014 Advisory Board Minutes - Nebelsick move seconded by Johnson to approve the October 15th, 2014 Advisory Board Minutes as presented. ALL VOTED YES.

Action # 14-23 - Financial Reports - Swartos move seconded by DeBoer to approve the following monthly Financial Reports as presented:

October 2014: General Fund Beginning Balance: \$5,436.00; **Revenue - Perkins:** \$10,435.00; **Expenditures:** \$19,792.54; **Closing Balance:** \$(3,921.54). **October 2014: Special Education Fund Beginning Balance:** \$492,530.03; **Revenue - Interest:** \$47.97; **Local Shared Assessment:** \$157,500.09; **IDEA 611:** \$69,997.00; **IDEA 619:** \$3,396.00; **Early Childhood:** \$4,769.31; **Expenditures:** \$108,141.03; **Closing Balance:** \$620,099.37. ALL VOTED YES

Action # 14-24 - Monthly Claims - Nebelsick move seconded by Johnson to approve the following Monthly Claims as presented:

November 2014 Claims: General Fund: Amazon..other non-consum.supplies..919.32; Haldeman Homme Inc..other non-consum.supplies..265.00; Home Federal Fiduciary Fund..other non-consum.supplies..855.15; PEARSON..other non-consum.supplies..2,121.48; Sears..other non-consum.supplies..1,075.96; Tea Area School..other non-consum.supplies..440.00. **Special Education Fund:** A&B Business..repairs & maintenance..164.14; Brown & Saenger..consum.supplies..23.50; Cleveland..travel..284.35; Council for Exceptional Children..other non-consum.supplies..44.21; Creviston..travel..417.36; Dynamic Resources LLC..other non-consum.supplies..170.00; Harmon Law Office..other pro & tech services..200.00; Holmes..travel..131.13; Home Federal Bank..dues & fees..30.75; Home Federal Fiduciary Fund..other non-consum.supplies..66.84; Home Federal Fiduciary Fund..registration fees..125.00; HyVee..consum.supplies..11.97; Johnston..travel..349.21; Keupp..travel..203.04; Kueter..communication..88.97; Kueter..travel..78.96; MacDoctors..other non-consum.supplies..130.00; Midcontinent..communication..144.74; Office Max..consum.supplies..95.15; Petersen..travel..39.48; Peterson..travel..417.28; Picasso..travel..449.79; Qualified Presort Service..postage..110.32; Randall..travel..38.54; Scholastic Inc..periodicals..69.30; Steinback..travel..39.48; Stevicks..travel..447.44; Super Duper Publications..consum.supplies..47.50; Tschetter..travel..138.18; Wageworks..other professional & tech services..50.00; Woltzen..travel..253.80; Zulk..travel..313.96. **Imprest Fund:** Montrose School..travel-Admin PD..766.95; Sears..consum.supplies imprest..797.09; United States Postal Service..consum.supplies imprest..103.18; USD School of Education..consum.supplies imprest..125.00; Walmart..consum.supplies imprest..66.84. **Total Claims November 2014 \$12,710.36; October 2014 Payroll \$82,537.21; and Benefits \$22,715.20: Total Expenditures \$117,962.77.**

Action # 14-25 - Accept the Resignation of Shannon (Dee) Waysman, Early Childhood Special Education Teacher - Swartos move seconded by DeBoer to accept the resignation of Shannon (Dee) Waysman as Early Childhood Special Education Teacher effective at the end of the 2014-2015 school year. ALL VOTED YES.

President Hotchkiss reported that the superintendents have submitted their individual evaluations pertaining to the Director's job performance and that the composite evaluation data reflects excellent performance.

Action # 14-26 - Approve Evaluation of the Director - Nebelsick moved seconded by Johnson to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract. ALL VOTED YES.

Next, Mr. Kueter discussed the following items with the Advisory Board: a) Indicator 8 Parent Involvement Survey Results; b) SPED Maintenance of Effort Report; c) December 1st Child Count; d) Updating of SPED Comprehensive Plans; e) Discussion on November 12th Para Workshop; f) Fall Enrollment Issues; g) Birth to 3 Scheduling Issues and Procedural Safeguards; h) ASBSD Health Insurance; i) Perkin's Updates; j) Capital Outlay/Pension Fund Discussions; and k) Medicaid Random Moments.

Action # 14-27 - Adjournment - At 10:55 A.M. Nebelsick moved seconded by DeBoer to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 9th, 2014 at 9:45 A.M., at the Royal Fork Restaurant in Sioux Falls, South Dakota. ALL VOTED YES.


Deb Esche, Business Manager


Don Hotchkiss, Advisory Board President