

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, June 13, 2023 at 9:45 A.M. The following members were present: Bridgewater-Emery – Bailey (Zoom); Canistota – Ortman (Zoom); Freeman – Tietje (Zoom); Marion – Berens (Zoom); Montrose – Johnson; and Parker – Dr. DeBoer (Zoom). Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager. Absent: Ethan – Hawkins; Hanson – Bridge and McCook Central – Alley.

At 9:48 A.M. Vice-President Johnson called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 23-85 - Agenda – Bailey moved seconded by Tietje to approve the June 13, 2023 Agenda as presented. **ALL VOTED YES.**

Vice-President Johnson asked for any possible conflict of interest disclosures. None were presented.

Vice-President Johnson asked for any persons wishing to address the Cooperative Board. None were present.

Action # 23-86 - Financial Reports - Tietje moved seconded by Bailey to approve the following monthly Financial Reports as presented:

May 2023 General Fund Beginning Balance: \$7,907.16; **Closing Balance:** \$7,907.16. **May 2023 SPED Fund Beginning Balance:** \$953,443.51; **Revenue - Interest:** \$486.38; **Local Shared Assessment:** \$19,742.75; **IDEA 611:** \$61,316.00; **IDEA 619:** \$5,755.00; **Expenditures:** \$113,423.33; **Closing Balance:** \$927,320.31. **ALL VOTED YES.**

Action # 23-87 - Monthly Claims – Ortman moved seconded by Bailey to approve the following Monthly Claims as presented:

June 2023 Claims: IMPREST FUND: BLUEPEAK...Non-Technology Supplies-IMPREST...159.70; EASY TIME CLOCK, INC...Non-Technology Supplies-IMPREST...13.00. **SPED Fund:** ASSOCIATED SCHOOL BOARDS OF SD...REGISTRATION FEES ...25.00; BENNETT, MICHELLE ...OTHER PROFESSIONAL & TECH SERVICES...1,550.00; BLUEPEAK...COMMUNICATION ...158.75; BRAUN...TRAVEL IDEA 611...305.24; CANISTOTA SCHOOL DISTRICT 43-1...OTHER PROFESSIONAL AND TECHNICAL SERVICE...3,402.28; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...163.32; CLEVELAND...TRAVEL IDEA 611...304.72; DOWRUMMEL VILLAGE...RENTALS...1,174.85; DEELSTRA...TRAVEL IDEA 611...47.48; FERGEN...TRAVEL IDEA 611...66.56; FIRST INTERSTATE BANK FIDUCIARY FUND...OTHER PURCHASED SERVICES...13.00; FIRST INTERSTATE BANK FIDUCIARY FUND...COMMUNICATION ...159.70; HANSON SCHOOL DISTRICT...OTHER PROFESSIONAL AND TECHNICAL SERVICE...1,762.88; HOHN...TRAVEL IDEA 611...94.12; JOHNSTON...TRAVEL IDEA 611...208.00; KOCER...TRAVEL IDEA 611...318.24; KUETER...COMMUNICATION ...63.40; KUETER...TRAVEL...48.88; LEADER PRINTING...PRINTING AND BINDING ...380.00; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C...OTHER PROFESSIONAL & TECH SERVICES ...200.00; MILLER...TRAVEL IDEA 611...83.20; PETERSON...TRAVEL IDEA 611...310.96; RANDALL...TRAVEL IDEA 611...71.24; SCHOOL SPECIALTY, INC...Non-Technology Supplies...25.98; TASC...OTHER PROFESSIONAL & TECH SERVICES ...222.09; TALK TOOLS...OTHER NON-CONSUMABLE SUPPLIES ...159.00; TSCHETTER...TRAVEL IDEA 611...50.96; WIEBERS...TRAVEL IDEA 611...386.36; ZULK...TRAVEL IDEA 611...142.48.. **Total Claims \$12,071.39; MAY 2023 Payroll \$85,127.68 and Benefits \$23,804.42; Grand Total Expenditures \$121,003.49. ALL VOTED YES.**

Action # 23-88 - Election of Advisory Board President – Director Kueter assumed the chair and announced that nominations for 2023-2024 Advisory Board President were in order. DeBoer moved seconded by Bailey nominating Johnson for Advisory Board President and moved that nominations cease and a unanimous ballot be cast for Johnson. **ALL VOTED YES.**

Action # 23-89 - Election of Advisory Board Vice-President – Vice-President Johnson announced that nominations for Advisory Board Vice-President were in order. Ortman moved seconded by DeBoer nominating Alley for 2023-2024 Advisory Board Vice-President and moved that nominations cease and a unanimous ballot be cast for Alley. **ALL VOTED YES.**

Action # 23-90 - Approve 2023-2024 board meeting dates, times, and sites - Bailey moved seconded by Ortman to approve. **ALL VOTED YES.**

Action # 23-91 - Authorize Director to sign Head Start Agreement - Berens moved seconded by Ortman to authorize Director to sign the Head Start Agreement. **ALL VOTED YES.**

Action #23-92 - Approve participation in the ASB Property & Liability Fund – Ortman moved seconded by Tietje to approve participation in the ASB Property & Liability Fund from July 1, 2023 – June 30, 2024. **ALL VOTED YES.**

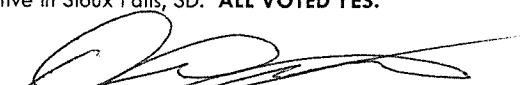
Action # 23-93 - Authorize Director and Business Manager to approve Cyber-Liability Insurance Proposal: - Tietje moved seconded by Bailey to authorize Director and Business Manager to approve Cyber-Liability insurance proposal once it is available. **ALL VOTED YES.**

Next, the Advisory Board conducted a public hearing for the purpose of considering the proposed budget for the fiscal year of July 1, 2023-June 30, 2024 and its supporting data.

Mr. Kueter discussed the following items with the board: a) ESY summer services & 2023-2024 projected caseloads; b) Extraordinary Cost Fund; c) IDEA application; d) Comprehensive plans; e) Professional Development; f) IEP Workshops; g) Medicaid reimbursement, rates, and mailer to parents.

Action # 23-94 - Adjournment - At 10:17 A.M. DeBoer moved seconded by Ortman to adjourn the Advisory Board Meeting with the next Board of Directors Meeting to be held on Tuesday, August 15, 2023 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**


Pamela Selken, Business Manager


Dr. Donavan DeBoer, President