

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held via teleconference because of COVID-19 and optionally at the Cornbelt Cooperative office in Sioux Falls, SD on Tuesday, May 12, 2020 at 9:45 A.M. The following members were present: Bridgewater-Emery - Harberts and Bailey; Canistota - Larson and Nebelsick; Ethan - Eckstaine; Freeman - Kunz; Hanson - Jarding and Bridge; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Ethan - Klumb; Freeman - Weier and Marion - Schmidt and Colberg.

At 9:48 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 19-67 - Agenda - Jarding moved seconded by Harberts to approve the May 12, 2020 Agenda as presented. On roll call vote **ALL VOTED YES.**

President Eichacker asked for any possible conflict of interest disclosures. None were presented.

President Eichacker asked for any persons wishing to address the Cooperative Board. None were present.

Action # 19-68 - Advisory Board Minutes - Larson moved seconded by Miles to approve the April 15, 2020 Advisory Board Minutes as presented. On roll call vote **ALL VOTED YES.**

Action # 19-69 - Financial Reports - Chester moved seconded by Larson to approve the following monthly Financial Reports as presented:

April 2020 General Fund Beginning Balance: \$7,541.63; **Expenditures:** \$122.36; **Closing Balance:** \$7,419.27. **April 2020 SPED Fund Beginning Balance:** \$771,061.30; **Revenue - Interest:** \$8.43; **Local Shared Assessment:** \$131,250.00; **DEA 611:** \$57,994.00; **IDEA 619:** \$3,527.00; **Expenditures:** \$103,612.35; **Closing Balance:** \$860,228.38. On roll call vote **ALL VOTED YES.**

Action # 19-70 - Monthly Claims - Jarding moved seconded by Miles to approve the following Monthly Claims as presented:

May 2020 Claims: Imprest Fund: VISA..non-tech supplies..142.28. **SPED Fund:** A&B Business..repairs & maintenance..163.11; Cleveland..travel..12.22; DowRummel Village..rentals..1,163.11; Great Western Fiduciary Fund..postage..110.00; Great Western Fiduciary Fund..non-tech supplies..32.28; Hanson School Dist..other professional & tech services..1,831.68; Kocer..travel..59.22; Kueter..communication..60.87; Lynn, Jackson, Shultz & Lebrun PC..other professional & tech services..82.00; Postmaster..postage..240.00; VISA..other purchased services..15.96. **Total Claims May 2020 \$3,912.73; April Payroll \$76,469.18; and Benefits \$22,967.32; Grand Total Expenditures \$103,349.23.** On roll call vote **ALL VOTED YES.**

Action # 19-71 - Approve negotiated agreement with Preschool Teachers & SLP Group - Harberts moved seconded by Jarding to approve negotiated agreement with the preschool teachers & speech-language pathologists group. On roll call vote **ALL VOTED YES.**

Action # 19-72 - Approve policy amendments - Chester moved seconded by Miles to approve the following policy amendments: a) Sick leave; b) Sick leave bank c) Personal leave and d) New hire compensation policy for paraprofessionals & current paraprofessional pay increase. On roll call vote **ALL VOTED YES.**

Action # 19-73 - Approve returned employment contracts - Harberts moved seconded by Jarding to approve the returned 2020-2021 SLP and ECSE employment contracts as presented. On roll call vote **ALL VOTED YES.**

Action # 19-74 - Approve 2020-2021 salary recommendations - Jarding moved seconded by Chester to approve the 2020-2021 salary recommendations for the Director; Business Manager; Administrative Secretary effective July 1, 2020, Psychologists and SLPA effective the start of the 2020-2021 school year. On roll call vote **ALL VOTED YES.**

Action # 19-75 - Approve Technology Technician contract - Harberts moved seconded by Miles to approve Technology Technician contract with Kimberly Peterson. On roll call vote **ALL VOTED YES.**

Action # 19-76 - Approve Substitute SLP agreement with Carol Woltzen - Jarding moved seconded by Larson to approve Substitute SLP agreement with Carol Woltzen at \$225 per day plus mileage. On roll call vote **ALL VOTED YES.**

Action # 19-77 - Approve surplus Perkins equipment - Harberts moved seconded by Larson to surplus the Perkins equipment at zero value. A list of items will be on file in the office. On roll call vote **ALL VOTED YES.**

Action # 19-78 - Approve copy machine lease - Jarding moved seconded by Chester to approve the copy machine lease with Century Business Products. On roll call vote **ALL VOTED YES.**

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Action # 19-79 - Approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund - Miles moved seconded by Larson to approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund from July 1, 2020 to June 30, 2021. On roll call vote **ALL VOTED YES.**

Action # 19-80 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program - Harberts moved seconded by Chester to approve participation in the South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program from July 1, 2020 to June 30, 2021. On roll call vote **ALL VOTED YES.**

Action # 19-81 - Approve lease with Dow Rummel - Jarding moved seconded by Harberts to approve lease with Dow Rummel effective July 1, 2020 to June 30, 2021. On roll call vote **ALL VOTED YES.**

Action # 19-82 - Approve the audit proposal - Larson moved seconded by Chester to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2020 Audit. On roll call vote **ALL VOTED YES.**

Action # 19-83 - Approve the 2020-2021 Cornbelt Service Calendar - Jarding moved seconded by Chester to approve the 2020-2021 Cornbelt Cooperative Service Calendar. On roll call vote **ALL VOTED YES.** Larson left at 10:28 A.M.

Action # 19-84 - Acknowledge 2020-2021 Preliminary Budget - Jarding moved seconded by Harberts to acknowledge receipt of the 2020-2021 Preliminary Budget. On roll call vote **ALL VOTED YES.**

Action # 19-85 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing - Chester moved seconded by Miles to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 17, 2020 for the purpose of considering the proposed 2020-2021 Preliminary Budget. On roll call vote **ALL VOTED YES.**

Action # 19-86 - Authorize the Business Manager to allocate monies - Harberts moved seconded by Chester to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 18, 2020 to July 31, 2020. On roll call vote **ALL VOTED YES.**

Mr. Kueter discussed the following items with the board: a) 2020-2021 Staffing needs; b) Extraordinary Cost Fund; c) Special Legislative Session; d) Medicaid billing update; e) IDEA application; and f) Perkins updates.

Action # 19-87 - Adjournment - At 10:52 A.M. Chester moved seconded by Jarding to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Wednesday, June 17, 2020 at 9:45 A.M. On roll call vote **ALL VOTED YES.**


Pamela Selken, Business Manager


David Eichacker, Board of Director's President

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