

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, SD on Tuesday, May 11, 2021 at 9:45 A.M. The following members were present: Bridgewater-Emery – Harberts (Zoom) and Bailey (Zoom); Canistota – Larson (Zoom) and Nebelsick; Ethan - Vogel; Hanson - Jarding and Bridge (Zoom); Marion – Schmidt (Zoom); McCook Central - Stiefvater and Alley; Montrose - Miles and Johnson (Zoom) and Parker – Chester (arrived at 9:58). Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager. Absent: Ethan - Hawkins; Freeman – Weier and Kunz; Marion - Dr. Froke and Parker – Dr. DeBoer.

At 9:47 A.M. President Jarding called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 21-66 - Agenda - Stiefvater moved seconded by Vogel to approve the May 11, 2021 Agenda as presented. On roll call vote **ALL VOTED YES**.

President Jarding asked for any possible conflict of interest disclosures. None were presented.

President Jarding asked for any persons wishing to address the Cooperative Board. None were present.

Action # 21-67 - Advisory Board Minutes - Miles moved seconded by Larson to approve the April 21, 2021 Advisory Board Minutes as presented. On roll call vote **ALL VOTED YES**.

Action # 21-68 - Financial Reports - Harberts moved seconded by Miles to approve the following monthly Financial Reports as presented:

April 2021 General Fund Beginning Balance: \$7,907.16; **Closing Balance:** \$7,907.16. **April 2021 SPED Fund Beginning Balance:** \$754,547.06; **Revenue - Interest:** \$6.52; **Local Shared Assessment:** \$131,249.75; **OTHER:** 2.13; **IDEA 611:** \$61,127.00; **IDEA 619:** \$3,544.00; **Expenditures:** \$104,323.77; **Closing Balance:** \$846,152.69. On roll call vote **ALL VOTED YES**.

Action # 21-69 - Monthly Claims - Stiefvater moved seconded by Larson to approve the following Monthly Claims as presented:

May 2021 Claims: Imprest Fund: VISA..NON-TECHNOLOGY SUPPLIES..155.78. **SPED Fund:** BRAUN...TRAVEL...29.42; BRUNA...TRAVEL...24.44; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CLEVELAND...TRAVEL...207.74; DEELSTRA...TRAVEL...88.92; DOW RUMMEL VILLAGE..RENTALS..1,163.11; FERGEN...TRAVEL...157.92; GREAT WESTERN FIDUCIARY FUND...Non-Technology Supplies...50.78; GREAT WESTERN FIDUCIARY FUND...Postage...105.00; KOCER...TRAVEL...407.02; KUETER...TRAVEL...72.85; KUETER...COMMUNICATION...59.80; LAKESHORE LEARNING...OTHER NON-CONSUMABLE SUPPLIES...54.47; MILLER...TRAVEL...188.94; PETERSON...TRAVEL...229.36; PICASSO...TRAVEL...101.52; RAMKOTA HOTEL & CONFERENCE CENTER...TRAVEL...212.00; RANDALL...TRAVEL...41.36; SASD...REGISTRATION FEES...160.00; SCHOOL SPECIALTY, INC...OTHER NON-CONSUMABLE SUPPLIES ...25.49; SELKEN...TRAVEL...211.50; SOUTH DAKOTA SPEECH-LANGUAGE-HEARING ASSOCIATION...ADVERTISING...85.00; UNIVERSITY OF SOUTH DAKOTA/CENTER FOR DISABILITIES...REGISTRATION FEES...30.00; VISA...COMMUNICATION...160.85; ZULK...TRAVEL...250.04. **Total Claims May 2021 \$4,420.63; April Payroll \$75,580.27; and Benefits \$23,202.79; Grand Total Expenditures \$103,203.69.** On roll call vote **ALL VOTED YES**.

Action # 21-70 - Approve negotiated agreement with Preschool Teachers & SLP Group – Miles moved seconded by Harberts to approve negotiated agreement with the preschool teachers & speech-language pathologists group. On roll call vote **ALL VOTED YES**.

Action # 21-71 - Approve policy amendments - Larson moved seconded by Stiefvater to approve the following policy amendments: a) Early Resignation; b) Liquidated Damages; c) New Hire Compensation; d) New Hire Compensation Policy for Paraprofessionals & current Paraprofessional pay increase and e) Teleconference Meetings. On roll call vote **ALL VOTED YES**.

Action # 21-72 – Adopt Title IX Policy – Miles moved seconded by Chester to adopt the Title IX Policy including the forms and letters as presented. On roll call vote **ALL VOTED YES**.

Action # 21-73 - Approve returned employment contracts - Larson moved seconded by Vogel to approve the returned 2021-2022 SLP and ECSE employment contracts as presented. On roll call vote **ALL VOTED YES**.

Action # 21-74 - Approve 2021-2022 salary recommendations - Harberts moved seconded by Larson to approve the 2021-2022 salary recommendations for the Director; Business Manager; Administrative Secretary effective July 1, 2021, Psychologists and SLPA effective the start of the 2021-2022 school year. On roll call vote **ALL VOTED YES**.

Action # 21-75 - Approve Technology Technician contract – Stiefvater moved seconded by Miles to approve Technology Technician contract with Kimberly Peterson. On roll call vote **ALL VOTED YES**.

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Action # 21-76 - Approve resignation of School Psychologist Rick Picasso - Schmidt moved seconded by Larson to approve resignation of School Psychologist Rick Picasso at the end of the 2020-2021 school term. On roll call vote **ALL VOTED YES.**

Action # 21-77 - Approve employment of Maci Harrington – Chester moved seconded by Harberts to approve the employment contract of Maci Harrington as an SLP effective August 11, 2021. On roll call vote **ALL VOTED YES.**

Action # 21-78 - Approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund - Miles moved seconded by Stiefvater to approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund from July 1, 2021 to June 30, 2022. On roll call vote **ALL VOTED YES.**

Action # 21-79 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program - Stiefvater moved seconded by Harberts to approve participation in the South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program from July 1, 2021 to June 30, 2022. On roll call vote **ALL VOTED YES.**

Action # 21-80 - Approve lease with Dow Rummel - Larson moved seconded by Stiefvater to approve lease with Dow Rummel effective July 1, 2021 to June 30, 2022. On roll call vote **ALL VOTED YES.**

Action # 21-81 - Approve the audit proposal - Harbert moved seconded by Chester to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2021 Audit. On roll call vote **ALL VOTED YES.**

Action # 21-82 - Approve the 2021-2022 Cornbelt Service Calendar - Vogel moved seconded by Miles to approve the 2021-2022 Cornbelt Cooperative Service Calendar. On roll call vote **ALL VOTED YES.**

Action # 21-83 – Approve Budget Amendment - Stiefvater moved seconded by Larson to approve the budget amendment to increase 1226 Early Childhood by \$8,612.00, 2142 Psychology by \$2,153.00, 2152 Speech by \$7,535.50, 2529 Fiscal Services by \$2,153.00, and 2710 Administrative Services by \$1,076.50 by means of finance of 4129 CRF \$17,750 and remaining \$3,780 from contingency. On roll call vote **ALL VOTED YES.**

Action # 21-84 - Acknowledge 2021-2022 Preliminary Budget - Vogel moved seconded by Harberts to acknowledge receipt of the 2021-2022 Preliminary Budget. On roll call vote **ALL VOTED YES.**

Action # 21-85 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing - Stiefvater moved seconded by Miles to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 10, 2021 for the purpose of considering the proposed 2021-2022 Preliminary Budget. On roll call vote **ALL VOTED YES.**

Action # 21-86 - Authorize the Business Manager to allocate monies - Stiefvater moved seconded by Chester to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 11, 2021 to July 31, 2021. On roll call vote **ALL VOTED YES.**

Mr. Kueter discussed the following items with the board: a) 2021-2022 Staffing needs; b) Extraordinary Cost Fund; c) Governor's Emergency Education Relief (GEER) grant for educational cooperatives; d) Comprehensive Plan recertification dates; e) Medicaid billing update and f) IDEA application.

Action # 21-87 - Adjournment - At 10:50 A.M. Miles moved seconded by Vogel to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Thursday, June 10, 2021 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. On roll call vote **ALL VOTED YES.**


Pamela Selken, Business Manager


Gary Jarding, Board of Director's President

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