

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 18th, 2015 at 9:45 A.M. The following members were present: Canistota - Nebelsick; Freeman - Hotchkiss; Marion - Colberg; McCook Central - Dr. Swartos; Montrose - Johnson; Tea Area - Dr. Lowery. Also in attendance were Kristy Jackson, Project Skills; Joan Frevik, East Dakota Educational Foundation/Cooperative; Dean Kueter, Director; Deb Esche, Business Manager; and Jody Taylor, Tea Area SPED Directory. Absent: Bridgewater-Emery - Bailey; Hanson - Bridge; and Parker - Dr. DeBoer.

At 9:45 A.M. President Hotchkiss called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 15-26 - Agenda - Lowery moved seconded by Johnson to approve the November 18th, 2015 Agenda as presented. **ALL VOTED YES.**

Kristy Jackson, East Dakota Educational Cooperative presented an overview of Project Skills to the advisory board.

Joan Frevik, East Dakota Educational Foundation/Cooperative presented an office lease extension offer to the advisory board.

Action # 15-27 - Approve the October 21st, 2015 Advisory Board Minutes - Lowery move seconded by Swartos to approve the October 21st, 2015 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 15-28 - Financial Reports - Colberg move seconded by Johnson to approve the following monthly Financial Reports as presented:

October 2015: General Fund Beginning Balance: \$(13,726.15); **Expenditures:** \$4,790.28; **Closing Balance:** \$(18,516.43). **October 2015: Special Education Fund Beginning Balance:** \$565,960.63; **Revenue - Interest:** \$41.97; **Other:** \$1,248.74; **Early Childhood:** \$2,151.67; **Expenditures:** \$125,213.41; **Closing Balance:** \$444,189.60.
ALL VOTED YES

Action # 15-29 - Monthly Claims - Swartos move seconded by Johnson to approve the following Monthly Claims as presented:

November 2015 Claims: General Fund: Marion School District..registration fees..235.00; Marion School District..travel..95.76; Tea Area School District..registration fees..235.00; Tea Area School District..travel..138.47. **Special Education Fund:** A&B Business..repairs & maintenance..153.20; Brown & Saenger..consum.supplies..884.26; Bruna..travel..35.72; Cleveland..travel..192.70; Creviston.. travel..425.35; Deelstra..travel..326.18; Holmes..travel..6.58; Home Federal Bank..dues & fees..54.00; Home Federal Fiduciary Fund..consum.supplies..57.98; Home Federal Fiduciary Fund..dues & fees ..45.24; HyVee..consum.supplies..7.98; Johnston..travel..362.37; Kocer..travel..121.26; Kueter..communication..54.40; Kueter..travel..212.91; McIlravy..travel..48.88; Midcontinent..communication.. 292.56; Miller..travel..183.30; Miller..travel..107.16; New Century Press..communication..33.40; Office Max..consum.supplies..69.94; Petersen..travel..67.68; Peterson..travel..573.40; Picasso..travel..461.07; Qualified Presort Service..postage..134.54; Randall..travel..42.30; Sam's Club..other purchased services..45.00; SW/WC Service Cooperative..other purchased services..50.00; Tschetter..travel..46.06; Woltzen..travel..172.49; Zulk..travel..138.18. **Imprest Fund:** DCI..dues & fees..43.25; Sam's Club..consum.supplies imprest..57.98; VISA..dues & fees..1.99. **Total Claims November 2015 \$6,213.54; October 2015 Payroll \$85,002.06; and Benefits \$23,748.57; Total Expenditures \$114,964.17.**

President Hotchkiss reported that the superintendents have submitted their individual evaluations pertaining to the Director's job performance and that the composite evaluation data reflects excellent performance.

Action # 15-30 - Approve Evaluation of the Director - Nebelsick moved seconded by Colberg to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract to the Board of Director's at the December meeting. **ALL VOTED YES.**

Action # 15-31 - Approve Employment of Delle Thompson - Lowery moved seconded by Johnson to approve the employment of Delle Thompson as Para-professional at the rate of \$11.25 per hour effective November 16th, 2015. **ALL VOTED YES.**

Action # 15-32 - Office Lease Agreement - Swartos moved seconded by Nebelsick to decline the lease extension offer with East Dakota Educational Foundation. **ALL VOTED YES.**

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The advisory board directed Director Kueter to continue communications with Dow Rummel about entering into a lease agreement for space in the Non-Profit Center.

Next, Mr. Kueter discussed the following items with the Advisory Board: a) Restraint and Seclusion; b) Indicator 8 Parent Involvement Survey results; c) SPED Maintenance of Effort report; d) December 1st Child Count; e) Dear Colleague Letter on dyslexia; f) Health insurance update; g) Comprehensive Plans; h) Threat Evaluations; i) Perkins update; j) ESEA Reauthorization; and k) Blue Ribbon Task Force.

Action # 15-33 - Adjournment - At 11:00 A.M. Swartos moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 15th, 2015 at 9:45 A.M., at the Royal Fork Restaurant in Sioux Falls, South Dakota. **ALL VOTED YES.**



Deb Esche, Business Manager



Don Hotchkiss, Advisory Board President