

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, SD on Tuesday, May 10, 2022 at 9:45 A.M. The following members were present: Bridgewater-Emery – Harberts and Bailey (Zoom); Canistota – Keller (Zoom) Ortman (Zoom); Ethan – Vogel (Zoom) and Hawkins; Freeman – Andersen (Zoom) and Tiejie (Zoom); Hanson - Jarding and Bridge; Marion – Berens (Zoom) 10:03 A.M.; McCook Central - Stiefvater and Alley; Montrose - McAreavey and Johnson and Parker – Chester. Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager. Absent: Marion - Schmidt and Parker – Dr. DeBoer.

At 9:47 A.M. President Jarding called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 22-65 - Agenda** - Harberts moved seconded by Chester to approve the May 10, 2022 Agenda as presented. **ALL VOTED YES.**

President Jarding asked for any possible conflict of interest disclosures. None were presented.

President Jarding asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 22-66 - Advisory Board Minutes** - Stiefvater moved seconded by McAreavey to approve the April 20, 2022 Advisory Board Minutes as presented. **ALL VOTED YES.**

**Action # 22-67 - Financial Reports** - Harberts moved seconded by Stiefvater to approve the following monthly Financial Reports as presented:

**April 2022 General Fund Beginning Balance:** \$7,907.16; **Closing Balance:** \$7,907.16. **April 2022 SPED Fund Beginning Balance:** \$841,869.49; **Revenue - Interest:** \$7.22; **Local Shared Assessment:** \$137,500.00; **IDEA 611:** \$73,530.00; **IDEA 619:** \$4,768.00; **Expenditures:** \$115,565.00; **Closing Balance:** \$942,109.71. **ALL VOTED YES.**

**Action # 22-68 - Monthly Claims** - Chester moved seconded by McAreavey to approve the following Monthly Claims as presented:

**May 2022 Claims: Imprest Fund:** NORTHER SPEECH SERVICES..NON-TECHNOLOGY SUPPLIES..285.60; WALMART... NON-TECHNOLOGY SUPPLIES...11.92. **SPED Fund:** BRAA...TRAVEL IDEA 611...453.55; BRAUN...TRAVEL IDEA 611...7.52; BRUNA... TRAVEL IDEA 611...66.74; CENTURY BUSINESS PRODUCTS,REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CLEVELAND...TRAVEL IDEA 611...140.53; DALIN... TRAVEL IDEA 611...191.76; DEELSTRA... TRAVEL IDEA 611...113.74; DOWRUMMEL VILLAGE... RENTALS... 1174.85; GREAT WESTERN FIDUCIARY FUND...OTHER PROFESSIONAL & TECH SERVICES ...297.52; KOCER... TRAVEL IDEA 611...312.08; KUETER... TRAVEL...150.40; KUETER... COMMUNICATION ...61.80; MILLER... TRAVEL IDEA 611...116.56; PETERSON... TRAVEL IDEA 611...480.34;RAMKOTA HOTEL & CONFERENCE CENTER...TRAVEL ...216.00; RANDALL... TRAVEL IDEA 611...81.31; SELKEN... TRAVEL ...211.50;SOUTHEAST AREA COOPERATIVE...REGISTRATION FEES GEER I...600.00;UNIVERSITY OF SOUTH DAKOTA/CENTER FOR DISABILITIES...REGISTRATION FEES ...57.37; ZULK... TRAVEL IDEA 611...37.60 **Total Claims May 2022 \$5,216.01; April Payroll \$84,257.44; and Benefits \$24,659.57; Grand Total Expenditures \$114,133.02.** **ALL VOTED YES.**

**Action # 22-69 - Approve negotiated agreement with Preschool Teachers & SLP Group** – McAreavey moved seconded by Chester to approve negotiated agreement with the preschool teachers & speech-language pathologists group. **ALL VOTED YES.**

**Action # 22-70 - Approve policy amendments** - Stiefvater moved seconded by Harberts to approve the following policy amendments: a) New Hire Compensation; b) New Hire Compensation Policy for Paraprofessionals & Current Paraprofessional Pay Increase; c) Liquidated Damages; and d) Mileage Reimbursement. **ALL VOTED YES.**

**Action # 22-71 – Approve Paraprofessional Sick Leave Policy** – McAreavey moved seconded by Chester to adopt the Paraprofessional Sick Leave Policy. **ALL VOTED YES.**

**Action #22-72 – Approve move from BA to MA for Brooke Braun** – Vogel moved seconded by Stiefvater to approve the move from BA to MA for Brooke Braun. **ALL VOTED YES.**

**Action # 22-73 - Approve returned employment contracts** - Harberts moved seconded by McAreavey to approve the returned 2022-2023 SLP and ECSE employment contracts as presented. **ALL VOTED YES.**

**Action # 22-74 - Approve 2022-2023 salary recommendations** - Chester moved seconded by Stiefvater to approve the 2022-2023 salary recommendations for the Director and Business Manager effective July 1, 2022, and Psychologists and SLPA effective the start of the 2022-2023 school year. **ALL VOTED YES.**

**Action # 22-75 - Approve resignation of School Psychologist Jaclyn Braa** - Harberts moved seconded by Vogel to approve resignation of School Psychologist Jaclyn Braa at the end of the 2021-2022 school term. **ALL VOTED YES.**

**Action # 22-76 - Approve employment of Abigail Weibers** – McAreavey moved seconded by Stiefvater to approve the employment contract of Abigail Weibers as School Psychologist effective August 10, 2022. **ALL VOTED YES.**

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**Action # 22-77 – Approve substitute SLP agreement** – Harberts moved seconded by Chester to approve the substitute SLP agreement with Carol Woltzen. **ALL VOTED YES**

**Action # 22-78 - Approve Technology Technician contract** – Vogel moved seconded by Stiefvater to approve Technology Technician contract with Kimberly Peterson. **ALL VOTED YES.**

**Action # 22-79 – Approve resolution for amendment to ASB Protective Trust Joint Powers Agreement and Bylaws** – Chester moved seconded by Harberts to approve the resolution for amendment to ASB Protective Trust Joint Powers Agreement and Bylaws. **ALL VOTED YES.**

**Action # 22-80 - Approve participation in the ASB Workers' Compensation Fund** – Stiefvater moved seconded by McAreavey to approve participation in the ASB Workers' Compensation Fund from July 1, 2022 to June 30, 2023. **ALL VOTED YES.**

**Action # 22-81 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program** - McAreavey moved seconded by Stiefvater to approve participation in the South Dakota School District Benefits Fund for health benefits (plan options #1, #2, and #3) and in the Delta Dental Insurance Program from July 1, 2022 to June 30, 2023. **ALL VOTED YES.**

**Action #22-82 – Authorize the Advisory Board of Superintendents to approve ASB Property/Liability & Cyber proposals.** – Stiefvater moved seconded by Harberts to authorize the Advisory Board of Superintendents to approve ASB Property/Liability & Cyber proposals when available. **ALL VOTED YES.**

**Action # 22-83 - Approve lease with Dow Rummel** - Chester moved seconded by McAreavey to approve lease with Dow Rummel effective July 1, 2022 to June 30, 2023. **ALL VOTED YES.**

**Action # 22-84 - Approve the audit proposal** - Harberts moved seconded by Vogel to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2022 Audit. **ALL VOTED YES.**

**Action # 22-85 - Approve the 2022-2023 Cornbelt Service Calendar** - McAreavey moved seconded by Stiefvater to approve the 2022-2023 Cornbelt Cooperative Service Calendar. **ALL VOTED YES.**

**Action # 22-86 - Acknowledge 2022-2023 Preliminary Budget** - Stiefvater moved seconded by Harberts to acknowledge receipt of the 2022-2023 Preliminary Budget. **ALL VOTED YES.**

**Action # 22-87 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing** - Chester moved seconded by McAreavey to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 14, 2022 for the purpose of considering the proposed 2022-2023 Preliminary Budget. **ALL VOTED YES.**

**Action # 22-88 - Authorize the Business Manager to allocate monies** - Harberts moved seconded by McAreavey to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 15, 2022 to July 31, 2022. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the board: a) 2022-2023 Staffing needs; b) Extraordinary Cost Fund; c) Comprehensive Plan recertification dates; d) Medicaid billing update; f) IDEA application.

**Action # 22-89 – Executive Session** – Chester moved seconded by Stiefvater to move into executive session for the purpose of personnel per SDCL 1-25-2(1) at 10:43 A.M. **ALL VOTED YES.** Selken left at this time. President Jarding declared the board out of Executive Session at 10:52 A.M. Selken rejoined at this time.

**Action # 22-90 – Termination of Administrative Secretary** – McAreavey moved seconded by Stiefvater to accept the Director's recommendation to terminate the employment status of the administrative secretary effective May 10, 2022. The administration was instructed to pay out any accumulated sick leave and personal leave at the employee's hourly rate. **ALL VOTED YES**

**Action # 22-91 - Adjournment** - At 10:54 A.M. Stiefvater moved seconded by Harberts to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Thursday, June 14, 2022 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
Gary Jarding, Board of Director's President

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