

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 28th, 2018 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Ethan - Eckstaine; Freeman - Kunz; Hanson - Bridge; Marion - Colberg; Montrose - Johnson; and Parker - Dr. DeBoer. Also in attendance was Dean Kueter, Director; Pamela Selken, Business Manager; Polly Rames and Lynn Fjellanger from Goodcare. Absent: McCook Central - Dr. Thaler.

At 9:45 A.M. President DeBoer called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 18-22 - Agenda - Nebelsick moved seconded by Bailey to approve the November 28th, 2018 Agenda as presented. **ALL VOTED YES.**

Next, President DeBoer asked for any possible conflict of interest disclosures. There were none presented.

Secondly, President DeBoer asked for any persons wishing to address the Cooperative Board. None were present.

Action # 18-23 - Minutes - Bridge move seconded by Kunz to approve the Minutes for the October 17th, 2018 Advisory Board meeting as presented. **ALL VOTED YES.**

Action # 18-24 - Financial Reports - Nebelsick move seconded by Bailey to approve the following monthly Financial Reports as presented:

October 2018: General Fund Beginning Balance: \$(5,396.62); **Expenditures:** \$3,647.83; **Closing Balance:** \$4225.55.
October 2018: SPED Fund Beginning Balance: \$680,564.98; **Revenue - Interest:** \$95.26; **Local Shared Assessment:** \$117,835.53; **Other:** \$1,081.00; **Expenditures:** \$101,134.40; **Closing Balance:** \$803,837.53. **ALL VOTED YES.**

Action # 18-25 - Monthly Claims - moved Bridge seconded by Nebelsick to approve the following Monthly Claims as presented:

November 2018 Claims: General Fund: Nasco 316.72 other non-consumable supplies; Realityworks 2,579.85 non-consumable supplies; Stan Houston Equipment Company, Inc 2,519.00 other non-consumable supplies; **Imprest Fund:** South Dakota Head Start Assn 125 non-technology supplies; Visa 2567.99 non technology supplies; **Special Education Fund:** A&B Business 321.70 repairs and maintenance services; Amazon 31.27 non-technology supplies; Bruna 114.68 travel; Cleveland 239.70 travel; Creviston 424.88 travel; Deelstra 87.42 travel; Dow Rummel 1157.32 retrnals; Fouberg 236.88 travel; Johnston 392.45 travel; Kocer 216.67 travel; Kueter 70.50 travel 56.4 comunication; Midcontinent Communications 232.33 communication; Miller 251.45 travel; MTI Corporate Education 50.00 registration fees; Multi-Health Systems Inc 224.40 non-technology supplies; Peterson 259.44 travel; Picasso 523.58 travel; Quill Corporation 159.93 non-technology supplies; Ramkota Hotel & Conference Center 200.00 travel; Sam's Club 45.00 other purchased services; School Specialty, Inc 27.69 non-technology supplies; Selken 46.06 travel; Sign Design & Labeling, Inc 735.00 non-technology supplies; Super Duper publications 78.14 non-technology supplies; Tschetter 26.32 travel; Zulk 288.58 travel. **Total Claims November 2018 \$14,606.35; October 2018 payroll \$73,136.86; Benefits \$21,409.16; Grand Total Expenditures \$109,152.37.**

Action #18-26 - Executive Session - At 10:39 A.M. Kunz moved seconded by Nebelsick to move into Executive Session pursuant to SDCL 1-25-2(1) for personnel. **ALL VOTED YES.** President DeBoer declared the board out of Executive Session at 10:44 A.M.

Action # 18-27 - Evaluation of the Director - Colberg moved seconded by Johnson to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract to the Board of Directors at the December meeting. **ALL VOTED YES.**

Next, Polly Rames and Lynn Fjellanger from Goodcare discussed services and billing options for OT and PT.

Lastly, Mr. Kueter discussed the following items with the Advisory Board: a) Federal Grants Compliance policy; b) December 1st Child Count; c) Perkins Program Improvement meetings; and Extraordinary Cost Fund.

Action # 18-28 - Adjournment - At 11:31 A.M. Bridge moved seconded by Colberg to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 11th, 2018 at 9:45 A.M., at the Royal Fork Restaurant in Sioux Falls, South Dakota. **ALL VOTED YES.**


Pamela Selken, Business Manager


Dr. Donovan DeBoer, President