

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, December 11<sup>th</sup>, 2018 at 9:45 A.M. The following members were present: Bridgewater-Emery - Harberts; Canistota - Nebelsick; Ethan - Neugebauer and Eckstaine; Freeman - none; Hanson - Jarding and Bridge; Marion - Minster; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Randy Schoenfish, CPA; Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emery - Bailey; Canistota - Larson; Freeman - Hofer and Kunz; and Marion - Schmidt.

At 9:47 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 18-29 - Agenda** - Miles moved seconded by Jarding to approve the December 11<sup>th</sup>, 2018 Agenda as presented. **ALL VOTED YES.**

Randy Schoenfish, CPA presented an overview of the FY2018 Audit Report to the Board.

President Eichacker asked for any possible conflict of interest disclosures. There were none presented.

President Eichacker asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 18-30 - Approve Advisory Board Minutes** - Miles moved seconded by Chester to approve the November 28<sup>th</sup>, 2018 Advisory Board Minutes as presented. **ALL VOTED YES.**

**Action # 18-31 - Financial Reports** - Neugebauer moved seconded by Jarding to approve the following monthly Financial Reports as presented:

**November 2018: General Fund Beginning Balance:** \$4,225.55; **Revenue - Perkins:** \$3,648.00; **Expenditures:** \$5,415.57; **Closing Balance:** \$2,457.98. **November 2018: SPED Fund Beginning Balance:** \$799,611.98; **Revenue - Interest:** \$107.63; **Other:** \$734.88; **IDEA 611:** \$59,043.00; **IDEA 619:** \$3458.00; **Expenditures:** \$101,448.09; **Closing Balance:** \$761,507.40. **ALL VOTED YES.**

**Action # 18-32 - Monthly Claims** - Harberts moved seconded by Neugebauer to approve the following Monthly Claims as presented:

**December 2018 Claims: General Fund:** Great Western Fiduciary Fund 2,310.97 Other Non-Consumable Supplies; Visa 1,746.74 Other Non-Consumable Supplies. SPED FUND: Amazon 128.08 Other Non-Consumable Supplies; Bruna 71.44 Travel; Cleveland Travel 134.42; Creviston 318.66 Travel; Dow Rummel 1157.32 Rentals; Deelstra 82.72 Travel; Fouberg 180.95 Travel; Great Western Fiduciary Fund 234.36 Postage 37.32 Non-Tech Supplies 125.00 Registration Fees 132.79 Travel; Johnston 324.30 Travel; Kocer 158.86 Travel; Kueter 139.59 Travel 56.40 Communication; Midcontinent Communications 236.95 Communication; Miller 197.40 Travel; Peterson 448.85 Travel; Picasso 334.17 Travel; Pro-Ed 381.70 Non-Tec Supplies; TASC 210.12 Other Professional & Tech Services; Tschetter 13.16 Travel; Visa 36.70 Postage; Zulk 138.18 Travel. **Total Claims December 2018 \$9337.15; November 2018 Payroll \$73535.62; Benefits \$21414.68; Grand Total Expenditures \$104287.41.**

**Action # 18-33 - Approve the FY18 Audit report** - Jarding moved seconded by Neugebauer to approve the FY18 audit report (accepted by the department of legislative audit on September 19<sup>th</sup>, 2018). **ALL VOTED YES.**

**Action # 18-34 - Adopt Federal Grants Compliance policy** - Harberts moved seconded by Chester to adopt the Federal Grants Compliance policy as presented. **ALL VOTED YES.**

**Action # 18-35 - Approve Staff Conflict of Interest Disclosure** - Miles moved seconded by Jarding to approve the Staff Conflict of Interest Disclosure submitted by April Johnston and determine that no conflict exists with regard to teaching classes at Sanford Children's CHILD Services as long as the policy and guidelines set by the Director are followed. **ALL VOTED YES.**

**Action # 18-36 - Approve surplus Perkins equipment** - Jarding moved seconded by Harberts to surplus Perkins equipment at zero value. A list of the items will be kept on file at the Cooperative office. **ALL VOTED YES.**

**Action # 18-37 - Approve surplus laptop** - Neugebauer moved seconded by Chester to surplus psychologist laptop at zero value. A list of the item will be kept on file at the Cooperative office. **ALL VOTED YES.**

President Eichacker appointed himself, Dr. Donovan DeBoer, and Larry Nebelsick to the Board's Negotiations Team.

**Action # 18-38 - Approve re-employment of Cooperative Director** - Chester moved seconded by Miles to re-employ Mr. Kueter and offer him a two year contract with his current contract provisions for the 2019-2020 and 2020-2021 school terms, with salary to be determined at a later date. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the Board: a) Goodcare OT and PT services; b) Governor's FY20 budget & ECF; c) December 1<sup>st</sup> Child Count; and d) Medicaid billing update.

**Action # 18-39 - Adjournment** - At 10:29 A.M. Jarding moved seconded by Miles to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Wednesday, January 16<sup>th</sup>, 2019 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
David Eichacker, Board of Director's President

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