

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, December 15, 2020 at 9:45 A.M. The following members were present: Bridgewater-Emery – Harberts (Zoom); Canistota – Larson (Zoom) and Nebelsick (Zoom); Ethan - Vogel and Hawkins; Freeman – Kunz (Zoom); Hanson - Jarding and Bridge (Zoom); Marion – Schmidt (Zoom) and Colberg (Zoom); McCook Central - Stiefvater and Alley; Montrose – Miles (Zoom) and Johnson; and Parker – Chester (arrived at 9:57) and DeBoer. Also in attendance were Dean Kueter, Director, Pamela Selken, Business Manager and Randy Schoenfish, CPA (Zoom). Absent: Bridgewater-Emery - Bailey; Freeman - Weier.

At 9:48 A.M. President Jarding called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 21-31 - Agenda - Stiefvater moved seconded by Larson to approve the December 15, 2020 Agenda as presented. On roll call vote **ALL VOTED YES**.

Randy Schoenfish presented an overview of the FY 2020 Audit Report for the Board.

President Jarding asked for any possible conflict of interest disclosures. There were none presented.

President Jarding asked for any persons wishing to address the Cooperative Board. None were present.

Action # 21-32 - Minutes - Stiefvater moved second by Harberts to approve the Minutes for the November 18, 2020 Advisory Board meeting as presented. On roll call vote **ALL VOTED YES**.

Action # 21-33 - Financial Reports - Larson moved seconded by Chester to approve the following monthly Financial Reports as presented:

November 2020: General Fund Beginning Balance: \$7,907.16; **Closing Balance:** \$7,907.16. **SPED Fund Beginning Balance:** \$824,725.60; **Revenue - Interest:** \$6.61; **Other:** \$2,025.00; **IDEA 611:** \$62,256.00; **IDEA 619:** \$3,544.00 **Expenditures:** \$108,380.41; **Closing Balance:** \$784,176.80. On roll call vote **ALL VOTED YES**.

Action # 21-34 - Monthly Claims - Harberts moved seconded by Miles to approve the following Monthly Claims as presented:

December 2020 Claims: IMPREST FUND: VISA...NON-TECH SUPPLIES...\$135.18. **SPED FUND:** AMAZON...Non-Technology Supplies ...29.63; BRAUN...TRAVEL...18.80; BRUNA...TRAVEL...13.16; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CLEVELAND...TRAVEL...146.64; DEELSTRA...TRAVEL...67.68; DOWRUMMEL VILLAGE...RENTALS... 1,163.11; GREAT WESTERN FIDUCIARY FUND...POSTAGE...92.60; GREAT WESTERN FIDUCIARY FUND...Non-Technology Supplies...42.58; JAYMAR BUSINESS FORMS, INC...Non-Technology Supplies...26.20; KOCER...TRAVEL...285.76; KUETER...COMMUNICATION...59.48; KUETER... TRAVEL...44.18; MILLER...TRAVEL...145.70; PETERSON...TRAVEL...286.70; PICASSO...TRAVEL...183.77; QUILL CORPORATION ...Non-Technology Supplies...136.74; RANDALL...TRAVEL...10.34; TASC...OTHER PROFESSIONAL & TECH SERVICES...222.09; VAST BROADBAND... COMMUNICATION...158.54; WOLTZEN...TRAVEL...874.20; ZULK...TRAVEL...210.56. **TOTAL CLAIMS DECEMBER 2020 \$4,500.96; NOVEMBER 2020 PAYROLL \$79,086.25; BENEFITS \$23,402.46; GRAND TOTAL EXPENDITURES \$106,989.67.** On roll call vote **ALL VOTED YES**.

Action # 21-35 - Approve the FY20 Audit report - Stiefvater moved seconded by Larson to approve the FY20 audit report (accepted by the department of legislative audit on September 14, 2020). On roll call vote **ALL VOTED YES**.

Action # 21-36 - Approve Goodcare OT/PT Contract - Vogel moved second by Larson to approve Goodcare OT/PT Contract (July 1, 2021 – June 30, 2024).

President Jarding appointed himself, DeBoer and Nebelsick to the Board's Negotiations Team.

Action # 21-37 – Discussion and possible action on extra duty pay for COVID-19 related issues - Harberts moved seconded by Stiefvater to pay all staff \$1000 extra duty pay with the December 31, 2020 payroll due to COVID-19 issues. On roll call vote **ALL VOTED YES**.

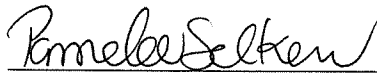
Action # 21-38 – Discussion and possible action on Families First Coronavirus Relief Act (FFCRA) and Emergency Paid Sick Leave (EPSL) - Vogel moved seconded by Miles to extend FFCRA with temporary policy provision for COVID-19. On roll call vote **ALL VOTED YES**.

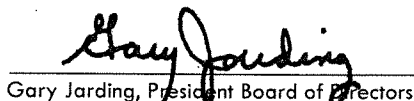
Action # 21-39 - Approve re-employment of Cooperative Director - Chester moved seconded by Stiefvater to re-employ Mr. Kueter and offer him a two year contract with his current contract provisions for the 2021-2022 and 2022-2023 school terms, with salary to be negotiated. On roll call vote **ALL VOTED YES**.

Action # 21-40 - Approve employment of Alyssa Kristensen – Harberts moved seconded by Larson to approve the employment contract of Alyssa Kristensen as a SLPA effective January 4, 2021 at \$180 per day with intent to offer SLP contract once licensed. On roll call vote **ALL VOTED YES**.

Mr. Kueter discussed the following items with the Board: a) Governor's FY 22 Budget Address; b) December 1st Child Count; c) Medicaid billing update.

Action # 21-41 - Adjournment - At 10:47 A.M. Stiefvater moved seconded by Larson to adjourn the Board of Directors meeting with the next Advisory Board meeting to be held on Wednesday, January 20, 2021 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. On roll call vote **ALL VOTED YES**.


Pamela Selken, Business Manager


Gary Jarding, President Board of Directors