

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, October 21st, 2015 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Freeman - Hotchkiss; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Swartos; Montrose - Johnson; Tea Area - Dr. Lowery. Also in attendance were Dean Kuefer, Director; Deb Esche, Business Manager; Jody Taylor, Tea Area SPED Director; Ed Young, Plan Services Investments; and Joan Sim and Rod Lenz, Children's Homes Society. Absent: Parker - Dr. DeBoer.

At 9:45 A.M. President Hotchkiss called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 15-21 - Agenda - Bailey moved seconded by Swartos approve the October 21st, 2015 Agenda as presented. **ALL VOTED YES.**

The Advisory Board was given presentations from Joan Sim and Rod Lenz, Children's Homes Society and Ed Young, Plan Services Investments.

Action # 15-22 - Approve the September 16th, 2015 Advisory Board Minutes - Swartos move seconded by Lowery to approve the September 16th, 2015 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 15-23 - Financial Reports - Bridge move seconded by Bailey to approve the following monthly Financial Reports as presented:

September 2015: General Fund Beginning Balance: \$(4,901.83); **Revenue - Perkins:** \$58.00; **Expenditures:** \$8,882.32; **Closing Balance:** \$(13,726.15). **September 2015: Special Education Fund Beginning Balance:** \$516,895.84; **Revenue - Interest:** \$45.36; **Other:** \$257.37; **IDEA 611:** \$195,008.00; **IDEA 619:** \$10,105.00; **Early Childhood:** \$3,570.22; **Expenditures:** \$159,921.16; **Closing Balance:** \$565,960.63. **ALL VOTED YES**

Action # 15-24 - Monthly Claims - Nebelsick moved seconded by Swartos to approve the following Monthly Claims as presented:

October 2015 Claims: General Fund: Cengage Learning..textbooks..442.12; Journey Ed..textbooks..2,800.00; NASCO..other non-consum.supplies..251.96; Realityworks..other non-consum.supplies..697.20; Stan Houston Equip..other non-consum. supplies..599.00. **Special Education Fund:** A&B Business..repairs & maintenance..153.20; ASDASBSD..worker's compensation insurance..4,990.00; Bruna..travel..49.82; Cleveland..travel..157.45; Creviston..travel..254.74; Deelstra..travel..331.82; Holmes.. travel..6.58; Home Federal Bank..dues & fees..95.00; Home Federal Fiduciary Fund..postage..75.00; Home Federal Fiduciary Fund..consum.supplies..8.91; HyVee..consum.supplies..7.98; Johnston..travel..300.80; Kocer..travel..156.98; Kuefer.. communication..55.50; Kuefer..travel..462.95; Lyons..travel..12.69; Miller..travel..266.96; Office Depot..consum.supplies..57.58; Parent Institute..periodicals..339.00; Pearson Clinical Assessment..consum.supplies..795.95; Petersen..travel..73.32; Peterson.. 465.77; Picasso..travel..510.89; Pro-ED..consum.supplies..46.15; QPS..postage..119.75; Rushmore Plaza Holiday Inn..travel.. 292.64; Schoenfish & Co..other professional & tech services..5,400.00; Scholastic Inc..periodicals..346.51; School Specialty.. other non-consum.supplies..25.19; School Specialty..consum.supplies..31.22; Smile Makers..other non-consum.supplies.. 191.39; Tschetter..travel..46.06; VISA..consum.supplies..1.97; Wageworks..other professional & tech services..100.00; Woltzen.. travel..159.33; Zulk..travel..114.68. **Imprest Fund:** Postmaster..consum.supplies imprest..75.00; Target..consum.supplies imprest ..8.91. **Total Claims October 2015 \$21,377.97; September 2015 Payroll \$82,721.17 and Benefits \$21,702.21; Grand Total Expenditures \$125,801.35.**

Next, Mr. Kuefer discussed the following items with the Advisory Board: a) Updating Comprehensive Plans and discussion on recertification annually; b) Restraint and Seclusion; c) IDEA Grant; d) Medicaid; e) Perkins update; f) Spring Preschool Screening Dates; g) East Dakota Educational Foundation Lease and the board requested the Director research additional options and present them at the November meeting; h) Recent SPED Review; i) CPI Training; j) Battelle Development Inventory (BDI) Manager; k) Part-time ECSE Para needed at Parker site; and l) Blue Ribbon Task Force.

Action # 15-25 - Adjournment - At 11:18 A.M. Bridge moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Advisory Board Meeting to be held on Wednesday, November 18th, 2015 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Deb Esche, Business Manager



Don Hotchkiss, Advisory Board President