

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, May 9th, 2017 at 9:45 A.M. The following members were present: Bridgewater-Emery - Harberts; Freeman - Hotchkiss; Hanson - Jarding and Bridge; Marion - Luke; McCook Central - Eichacker and Dr. Swartos; Montrose - Van Ruler and Johnson; Parker - Chester and Dr. DeBoer; and Tea Area - Lundin. Also in attendance were Dean Kueter, Director; Tressie Reski, Business Manager; Katie Minster, Marion High School Principal; and Jody Taylor, Tea Area SPED Director. Absent: Bridgewater-Emery - Bailey; Canistota - Larson and Nebelsick; Freeman - Hofer; Marion - Colberg; and Tea Area - Dr. Lowery.

At 9:52 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 16-84 - Agenda - Chester moved seconded by Van Ruler approve the May 9th, 2017 Agenda as presented. **ALL VOTED YES.**

Next, President Eichacker asked for any possible conflict of interest disclosures. None were presented.

Action # 16-85 - Advisory Board Minutes - Jarding moved seconded by Luke to approve the April 19th, 2017 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 16-86 - Financial Reports - Lundin moved seconded by Van Ruler to approve the following monthly Financial Reports as presented:

April 2017 General Fund Beginning Balance: \$6,993.44; **Expenditures:** \$1,337.62; **Closing Balance:** \$5,655.82. **April 2017 SPED Fund Beginning Balance:** \$665,831.44; **Revenue - Interest:** \$94.38; **Local Shared Assessment:** \$164,999.96; **IDEA 611:** \$70,032.00; **IDEA 619:** \$3,458.00; **Expenditures:** \$123,406.55; **Closing Balance:** \$781,009.23. **ALL VOTED YES.**

Action # 16-87 - Monthly Claims - Harberts moved seconded by Chester to approve the following Monthly Claims as presented:

May 2017 Claims: General Fund: Parker School District..registration fees..625.00; Parker School District..travel..272.00. **SPED Fund:** A&B Business..repairs & maintenance..164.45; Bruna..travel..26.32; Cleveland..travel..122.67; Creviston..travel..334.17; DeBoer..travel..15.96; Deelstra..travel..71.44; DowRummel Village..rentals..1,145.83; Holmes..travel..84.60; HP Inc..other non-consum.supplies..30.00; HyVee..non-tech supplies..147.00; Johnston..travel..300.33; Kocer..travel..120.32; Kueter..communication..54.40; Kueter..travel..136.30; Miller..travel..63.45; Petersen..travel..45.12; Peterson..travel..296.10; Picasso..travel..432.40; Sam's Club..non-tech supplies..143.36; Sengos..travel..102.46; Star Laser Creations..non-tech supplies..80.00; Steinback..travel..68.62; Tschetter..non-tech supplies..39.99; Woltzen..travel..285.76; USPS..postage..27.45; Walmart..non-tech supplies..11.22. **Total Claims May 2017 \$5,246.72; April Payroll \$89,933.42; and Benefits \$26,374.96; Grand Total Expenditures \$121,555.10.**

Action # 16-88 - Approve negotiated agreement with Preschool Teachers & SLP Group - Luke moved seconded by Jarding to approve negotiated agreement with the Preschool Teachers & Speech-Language Pathologists Group. **ALL VOTED YES.**

Action # 16-89 - Approve policy amendments - Lundin moved seconded by Van Ruler to approve the following policy amendments: a) Early Resignation Benefit; b) Compensation for SLPA Supervision; c) Staff Conflict of Interest; d) New Hire Compensation Procedures for Speech-Language Pathologists & Preschool Teachers; and e) New Hire Compensation Policy for Paraprofessionals and current Paraprofessional pay increase of .25 cents per hour. **ALL VOTED YES.**

Action # 16-90 - Approve Staff Conflict of Interest disclosures - Disclosures were shared from Jenna Miller (Aegis Therapies) and Rick Picasso (EDEC, McCrossans, SF Catholic, and SDSU). Jarding moved seconded by Harberts to approve the Staff Conflict of Interest disclosures and determine that no conflicts exist with regard to these activities as long as the policy and guidelines set by the Director are followed. **ALL VOTED YES.**

Action # 16-91 - Approve returned employment contracts/letters of agreement - Luke moved seconded by Chester to approve the returned 2017-2018 employment contracts/letters of agreement as presented. **ALL VOTED YES.**

Action # 16-92 - Address employment contract returned after indicated deadline - Jarding moved seconded by Van Ruler to approve the employment contract of Rick Picasso, School Psychologist effective August 7th, 2017 at the salary of \$68,000. **ALL VOTED YES.**

Action # 16-93 - Approve 2017-2018 salary recommendation for the Director - Chester moved seconded by Luke to approve the 2017-2018 salary recommendation of a 2% raise for the Director effective July 1st, 2017. **ALL VOTED YES.**

Action # 16-94 - Approve SLPA Job description - Lundin moved seconded by Jarding to approve Speech-Language Pathologists Assistant job description. **ALL VOTED YES.**

Action # 16-95 - Approve employment contract of Sarah Fouberg, SLPA - Harberts moved seconded by Van Ruler to approve employment contract of Sarah Fouberg, Speech-Language Pathologists Assistant effective August 16th, 2017 at the salary of \$30,500. **ALL VOTED YES.**

Action # 16-96 - Accept the resignation of Violet Engbrecht, Medicaid Billing Agent - Lundin moved seconded by Luke to accept the resignation of Violet Engbrecht as Medicaid Billing Agent effective June 30th, 2017. **ALL VOTED YES.**

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Action # 16-97 - Approve employment contract of Pamela Selken, Business Manager/Medicaid Billing Agent - Harberts moved seconded by Jarding to approve employment contract of Pamela Selken, Business Manager/Medicaid Billing Agent effective July 1st, 2017 at the salary of \$41,000. **ALL VOTED YES.**

Action # 16-98 - Approve letter of agreement for Medicaid consulting - Lundin moved seconded by Van Ruler to approve letter of agreement for Medicaid Consulting services with Violet Engbrecht. **ALL VOTED YES.**

Action # 16-99 - Approve Technology Technician contract - Lundin moved seconded by Chester to approve Technology Technician contract with Peterson Repair. **ALL VOTED YES.**

Action # 16-100 - Approve Project Skills agreement - Luke moved seconded by Van Ruler to approve Project Skills agreement with Department of Human Services. **ALL VOTED YES.**

Action # 16-101 - Approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund - Chester moved seconded by Jarding to approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund from July 1st, 2017 to June 30th, 2018. **ALL VOTED YES.**

Action # 16-102 - Approve participation in South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program - Luke moved seconded by Lundin to approve participation in the in South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program from July 1st, 2017 to June 30th, 2018. **ALL VOTED YES.**

Action # 16-103 - Approve lease with Dow Rummel - Harberts moved seconded by Van Ruler to approve lease with Dow Rummel effective July 1st, 2017 to June 30th, 2018. **ALL VOTED YES.**

Action # 16-104 - Approve the audit proposal - Luke moved seconded by Chester to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2017 Audit. **ALL VOTED YES.**

Action # 16-105 - Approve the 2017-2018 Cornbelt Cooperative Service Calendar - Van Ruler moved seconded by Jarding to approve the 2017-2018 Cornbelt Cooperative Service Calendar. **ALL VOTED YES.**

Action # 16-106 - Approve FY2017 budget amendments - Lundin moved seconded by Luke to approve budget amendments to increase 2150 Speech by \$6,000, 2710 Admin by \$4,000, and 2529 Fiscal by \$28,000 with Means of Finance from contingency and 1226 EC. **ALL VOTED YES.**

Action # 16-107 - Approve transfer of Perkins equipment - Van Ruler moved seconded by Chester to approve the transfer of Perkins equipment located at Tea Area School District to Big Sioux Perkins Consortium. **ALL VOTED YES.**

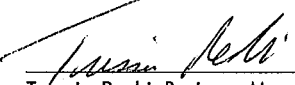
Action # 16-108 - Acknowledge 2017-2018 Preliminary Budget - Van Ruler moved seconded by Jarding to acknowledge receipt of the 2017-2018 Preliminary Budget. **ALL VOTED YES.**

Action # 16-109 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing - Lundin moved seconded by Luke to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 13th, 2017 for the purpose of considering the proposed 2017-2018 Preliminary Budget. **ALL VOTED YES.**

Action # 16-110 - Authorize the Business Manager to allocate monies to settle claims against the Cooperative - Harbert moved seconded by Van Ruler to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 14th, 2017 to July 31st, 2017. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the board: a) Medicaid billing update; and b) 2017-2018 Perkins application.

Action # 16-111 - Adjournment - At 11:00 A.M. Chester moved seconded by Van Ruler to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Tuesday, June 13th, 2017 at 9:45 A.M. at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Tressie Reski, Business Manager



David Eichacker, Board of Director's President

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