

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, February 21, 2024 at 9:45 A.M. The following members were present: Bridgewater-Emery – Bailey (Zoom); Canistota – Sittig; Hanson – Bridge (Zoom); McCook Central – Alley and Parker – J. Johnson. Also in attendance were Dean Kueter, Director; Pamela Selken, Business Manager; Alicia Peterson, School Psychologist; Abbie Wiebers, School Psychologist and MaKenzy Frederick, USD practicum student. Absent: Ethan – Hawkins; Freeman – Tietje; Marion – Brosnahan; and Montrose – L. Johnson.

At 9:47 A.M. Vice-President Alley called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 24-45 - Agenda – Bridge moved seconded by Bailey to approve the February 21, 2024 Agenda as presented. **ALL VOTED YES.**

Vice-President Alley asked for any possible conflict of interest disclosures. There were none presented.

Vice-President Alley asked for any persons wishing to address the Cooperative Board. None were present.

Action #24-46 - Presentation – An overview presentation of the National Association of School Psychologists (NASP) Conference was given by Cornbelt Educational Cooperative School Psychologists, Alicia Peterson and Abbie Wiebers.

Action # 24-47 - Approve Advisory Board Minutes – Sittig moved seconded by J. Johnson to approve the January 17, 2024 Advisory Board Minutes. **ALL VOTED YES.**

Action # 24-48 - Financial Reports – Bailey moved seconded by Sittig to approve the following monthly Financial Reports as presented:

January 2024: General Fund Beginning Balance: \$4,467.16; **Expenditures:** \$1,674.50; **Closing Balance:** \$2,792.66. **January 2024: SPED Fund Beginning Balance:** \$888,960.85; **Revenue - Interest:** \$449.96; **Local Shared Assessment:** \$136,599.00; **IDEA 611:** \$69,597.00; **IDEA 619:** \$3,686.00; **Expenditures:** \$131,713.87; **Closing Balance:** \$967,578.94. **ALL VOTED YES.**

Action # 24-49 - Monthly Claims – Sittig moved seconded by L. Johnson to approve the following Monthly Claims as presented:

February 2024 Claims: IMPREST: BAGEL BOY...NON-TECHNOLOGY SUPPLIES-IMPREST...20.30; DCI...NON-TECHNOLOGY SUPPLIES-IMPREST...43.25; EASY TIME CLOCK, INC...NON-TECHNOLOGY SUPPLIES-IMPREST...11.00; RPM RATWIK, ROSZAK, MALONEY...NON-TECHNOLOGY SUPPLIES-IMPREST...220.00; SAMS CLUB...NON-TECHNOLOGY SUPPLIES-IMPREST...156.00; STEAK OUT SIOUX FALLS...NON-TECHNOLOGY SUPPLIES-IMPREST...231.65; WIX.COM...NON-TECHNOLOGY SUPPLIES-IMPREST...267.62. **GENERAL FUND:** PETERSON...TRAVEL HOMELESS...1,855.80; WIEBERS...TRAVEL HOMELESS...519.20. **SPED FUND:** AREA II BUSINESS MANAGERS (ASBO)...DUES AND FEES ...100.00;ASSOCIATED SCHOOL BOARDS OF SD...REGISTRATION FEES ...25.00;BLUEPEAK...COMMUNICATION ...159.45;CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32;CLEVELAND...TRAVEL IDEA 611...191.52;DOWRUMMEL VILLAGE...RENTALS...1,198.47;FIRST INTERSTATE BANK FIDUCIARY FUND...OTHER PROFESSIONAL & TECH SERVICES ...43.25;FIRST INTERSTATE BANK FIDUCIARY FUND...REGISTRATION FEES ...487.62;FIRST INTERSTATE BANK FIDUCIARY FUND...CONSUMABLE SUPPLIES...418.95;HEALY...TRAVEL IDEA 611...100.80;JOHNSTON...TRAVEL IDEA 611...103.60;KOCER...TRAVEL IDEA 611...282.24;KUETER...COMMUNICATION ...66.62;KUETER...TRAVEL...324.24;LAKESHORE LEARNING...OTHER NON-CONSUMABLE SUPPLIES...87.98;LYNN, JACKSON, SHULTZ, & LEBRUN, P.C...OTHER PROFESSIONAL & TECH SERVICES ...360.00;MILLER...TRAVEL IDEA 611...86.24;NEUGEBAUER...TRAVEL IDEA 611...352.80;PEARSON CLINICAL ASSESSMENT...NON-TECHNOLOGY SUPPLIES...330.00;PEARSON CLINICAL ASSESSMENT...CONSUMABLE SUPPLIES...546.84;PETERSON...TRAVEL IDEA 611...488.32;RAMKOTA HOTEL & CONFERENCE CENTER...TRAVEL...282.00;RANDALL...TRAVEL IDEA 611...30.80;TEACHER SYNERGY, LLC...NON-TECHNOLOGY SUPPLIES...25.97;WIEBERS...TRAVEL IDEA 611...439.60;ZULK...TRAVEL IDEA 611...141.12. **TOTAL CLAIMS FEBRUARY 2024 \$10,145.57; JANUARY 2024 PAYROLL \$88,926.35; BENEFITS \$25,500.71; GRAND TOTAL EXPENDITURES \$124,572.63. ALL VOTED YES.**

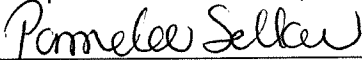
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Action # 24-50 - Acknowledge Receipt of the 2024-2025 Preliminary Budget – Bailey moved seconded by Bridge to acknowledge the receipt of the 2024-2025 Preliminary Budget as presented. **ALL VOTED YES.**

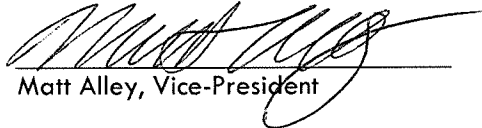
Action # 24-51 - Authorize Business Manager to enter into agreement with Wellmark/Health Equity for FLEX spending accounts – J. Johnson moved seconded by Sittig to authorize Business Manager to enter into an agreement with Wellmark/Health Equity. **ALL VOTED YES.**

Mr. Kueter then discussed the following items with the Advisory Board: a) District SPED reviews/Internal review process; b) Extended School Year (ESY) services; c) Projected district SPED revenues 2024-2025; d) 2024-2025 school calendar matrix; e) Medicaid update; f) FMLA speech coverage update; g) Legislative concerns; h) 3-year asbestos inspections; i) Director's concerns; j) Superintendent's concerns.

Action # 24-52 - Adjournment - At 10:58 A.M. J. Johnson moved seconded by Sittig to adjourn the Advisory Board Meeting with the next Board of Directors Meeting to be held on Tuesday, March 12, 2024 at 9:45 A.M., at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**



Pamela Selken, Business Manager



Matt Alley, Vice-President