

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, September 20th, 2017 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Ethan - Eckstaine; Freeman - Kunz; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Thaler; Parker - Dr. DeBoer. Also in attendance was Dean Kueter, Director. Absent: Montrose - Johnson; and Pam Selken, Business Manager.

In the absence of the Business Manager, Director Kueter documented the minutes.

At 9:46 A.M. President DeBoer called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 17-13 - Agenda - Bailey moved seconded by Nebelsick approve the September 20th, 2017 Agenda as presented.
ALL VOTED YES.

Next, President DeBoer asked for any possible conflict of interest disclosures. There were none presented.

Action # 17-14 - Approve the amended July 2017 Financial Report - Bridge move seconded by Nebelsick to approve the amended July 2017 Financial Reports as presented:

July 2017: General Fund Beginning Balance: \$4,271.28; **Other:** \$2,722.00; **Closing Balance:** \$6,993.28. **July 2017: SPED Fund Beginning Balance:** \$625,233.91; **Revenue - Interest:** \$92.97; **IDEA 611:** \$144,642.00; **IDEA 619:** \$3,578.00; **Expenditures:** \$139,697.69; **Closing Balance:** \$633,849.19. **ALL VOTED YES.**

Action # 17-15 - Financial Reports - Bailey move seconded by Kunz to approve the following monthly Financial Reports as presented:

August 2017: General Fund Beginning Balance: \$6,993.28; **Closing Balance:** \$6,993.28. **August 2017: SPED Fund Beginning Balance:** \$633,849.19; **Revenue - Interest:** \$98.79; **local Shared Assessment:** \$131,249.75; **Other:** \$347.07; **IDEA 611:** \$126,413.00; **IDEA 619:** \$16,153.00; **Expenditures:** \$121,876.58; **Closing Balance:** \$786,234.32.
ALL VOTED YES.

Action # 17-16 - Monthly Claims - Colberg moved seconded by Nebelsick to approve the following Monthly Claims as presented:

September 2017 Claims: General Fund: Career Safe..other non-consum.supplies..500.00; Cengage Learning.. other non-consum. supplies..412.50; Connecting Point..other non-consum.supplies..1,952.44; Ewell Educational Services..other non-consum.supplies.. 295.00; Knowledge Matters..other non-consum.supplies..2,085.00; Moss Enterprises..other non-consum.supplies..608.35; Poster Studio Express..other non-consum.supplies..219.94; Realityworks..other non-consum.supplies..2,800.00; Vernier Software & Tech.. other non-consum.supplies..902.81. **Imprest Fund:** DCI..non-tech supplies imprest..43.25; DCI..non-tech supplies..43.25; Royal Fork..non-tech supplies imprest..158.24. **SPED Fund:** A&B Business..repairs & maintenance..158.70; Amazon..non-tech supplies.. 243.41; Anderson Publications..printing & binding..500.00; Argus Leader..communication..248.45; Arrowwood Resort..travel.. 101.95; ASBSD Property/Liability Fund..insurance & judgements..18,082.00; ASBSD Workers' Compensation Fund..workers' comp..4,211.00; ASBSD..registration fees..185.00; Best Western Ramkota Inn..travel..111.99; Beyond Play..non-tech supplies.. 76.94; Bridgewater Tribune..communication..22.50; Brown & Saenger..non-tech supplies..39.99; Bruna..travel..111.86; Cleveland..travel..119.38; Council for Exceptional Children..dues & fees..175.00; Creviston..travel..109.04; CPI..registration fees..155.00; Deelstra..travel..66.74; Discount School Supply..non-tech supplies..124.97; Dowrummel..rentals..1,145.83; Foubert..travel.. 204.92; Harmon Law Office..other professional & tech services..120.00; Home Federal Fiduciary Fund..dues & fees..86.50; Home Federal Fiduciary Fund..communication..158.24; Houghton Mifflin Harcourt..non-tech supplies..529.19; Houghton Mifflin Harcourt..consum.supplies..327.75; Johnston..travel..143.82; Kaplan Early Learning Company..non-tech supplies.. 162.95; Kocer..travel..141.00; Kueter..communication..54.40; Kueter..travel..138.18; Lakeshore Learning..non-tech supplies.. 403.05; Learning Without Tears..non-tech supplies..126.94; Midcontinent Communications..communication..236.45; Miller..travel.. 179.07; Mr. Goodcents..non-tech supplies..74.90; Multi-Health Systems..non-tech supplies..486.64; Office Depot..non-tech supplies..29.98; Oriental Trading..non-tech supplies..144.38; Pearson Clinical Assessment..non-tech supplies..3,164.63; Peterson.. travel..127.84; Picasso..travel..219.96; Pro-Ed..non-tech supplies..495.61; Randall..travel..81.78; Really Good Stuff..non-tech supplies..41.93; Scholastic..periodicals..393.80; School Specialty..non-tech supplies..102.02; SDASP..registration fees..300.00; SDSLHA..dues & fees..30.00; SDSLHA..registration fees..1,000.00; Speech Corner..non-tech supplies..258.76; Super Duper..non-tech supplies..934.35; TASC..other professional & tech services..268.10; Test Point..dues & fees..24.00; Trend For Kids..non-tech

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supplies..44.98; Tschetter..travel.. 46.06; Zulk..travel..36.66; **Total Claims September 2017 \$47,329.37; August Payroll \$92,477.89; & Benefits \$24,543.80: Grand Total Expenditures \$164,351.06.**

Action # 17-17 - Approve the employment of Jerico Shape - Nebelsick move seconded by Eckstaine to approve the employment of Jerico Shape as Para-professional for the ECSE classroom in the Bridgewater-Emery school district at the rate of \$12.50 per hour effective August 31st, 2017. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the Advisory Board: a) Criminal Background Check policy; b) OT/PT services; c) SLPA supervision; d) Medicaid cost settlement and eligible students; e) Spring preschool screening dates; f) Extraordinary Cost Fund; g) Perkins updates/inventories; and h) ATC asbestos re-inspection proposal.

Action # 17-18 - Adjournment - At 11:00 A.M. Bridge moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Advisory Board Meeting to be held on Wednesday, October 18th, 2017 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pam Selken, Business Manager



Dr. Donovan DeBoer, President