

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Cornbelt office in Sioux Falls, South Dakota on Tuesday, December 12th, 2017 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Ethan - Neugebauer and Eckstaine; Freeman - Hofer and Kunz; Hanson - Jarding and Bridge; Marion - Schmidt and Colberg; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Randy Schoenfish, CPA; Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emery - Harberts; and Canistota - Larson.

At 9:49 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 17-33 - Agenda - Jarding moved seconded by Miles approve the December 12th, 2017 Agenda as presented. **ALL VOTED YES.**

Randy Schoenfish, CPA presented an overview of the FY2017 Audit Report to the Board.

President Eichacker asked for any possible conflict of interest disclosures. There were none presented.

Action # 17-34 - Approve Advisory Board Minutes - Miles moved seconded by Hofer to approve the November 15th, 2017 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 17-35 - Financial Reports - Jarding moved seconded by Chester to approve the following monthly Financial Reports as presented:

November 2017: General Fund Beginning Balance: \$5,897.24; **Revenue - Perkins:** \$1,097.00; **Expenditures:** \$1,487.08; **Closing Balance:** \$5,507.16. **November 2017: SPED Fund Beginning Balance:** \$766,852.23; **Revenue - Interest:** \$103.38; **Local Shared Assessment:** \$14,000.00; **IDEA 611:** \$56,084.00; **IDEA 619:** \$3,441.00; **Expenditures:** \$97,495.00; **Closing Balance:** \$742,985.61. **ALL VOTED YES.**

Action # 17-36 - Monthly Claims - Hofer moved seconded by Neugebauer to approve the following Monthly Claims as presented:

December 2017 Claims: General Fund: Marion School District..travel..544.60; Marion School District..registration fee..445.00. **SPED Fund:** A&B Business..repairs & maintenance..158.70; Amazon..non-tech supplies..125.36; Argus Leader..communication..44.67; Brown & Saenger..non-tech supplies..353.13; Bruna..travel..24.44; Cleveland..travel..156.51; Creviston..travel..341.22; Deelstra..travel..60.16; Dow Rummel..rentals..1,145.83; Fouberg..travel..416.42; Great Western Fiduciary Fund..non-tech supplies..45.74; Great Western Fiduciary Fund..postage..9.88; Great Western Fiduciary Fund..travel..114.00; Jaymar Business Forms..non-tech supplies..40.40; Johnston..travel..232.18; Kocer..travel..225.60; Kueter..communication..54.40; Kueter..travel..67.68; Laursen..dues & fees..10.00; Miller..travel..210.09; Parent Institute..periodicals..79.33; Peterson..travel..405.14; Picasso..travel..534.39; Randall..travel..13.16; School Specialty..non-tech supplies..45.26; Swier Law Firm..other professional & tech services..640.00; TASC..other professional & tech services..205.00; Tschetter..travel..15.04; Zulk..travel..46.06. **Total Claims December 2017 \$6,809.39; November 2017 Payroll \$70,924.27; and Benefits \$21,126.60; Grand Total Expenditures \$98,860.26.**

Action # 17-37 - Approve the FY17 Audit report - Chester moved seconded by Schmidt to approve the FY17 audit report (accepted by the department of legislative audit on September 28th, 2017). **ALL VOTED YES.**

Action # 17-38 - Approve contract proposal from Goodcare - Hofer moved seconded by Chester to approve the contract proposal from Goodcare, LLC to provide outreach occupational and physical therapy services from July 1st, 2018 to June 30th, 2021. **ALL VOTED YES.**

Action # 17-39 - Approve the employment of Jerico Shape - Miles moved seconded by Jarding to approve the employment of Jerico Shape as Para-professional for the ECSE classroom in the Bridgewater-Emery school district at the rate of \$12.50 per hour effective August 31st, 2017. **ALL VOTED YES.**

Action # 17-40 - Approve the employment of Kyla Laursen - Neugebauer moved seconded by Hofer to approve the employment of Kyla Laursen as Para-professional for the ECSE classroom in the Ethan School District at the rate of \$12.50 per hour effective October 24th, 2017. **ALL VOTED YES.**

Action # 17-41 - Adopt Background Check policy - Jarding moved seconded by Schmidt to adopt the recommended Background Check policy. **ALL VOTED YES.**

Action # 17-42 - Amend ESY policy - Hofer moved seconded by Neugebauer to amend ESY policy to include Speech-Language Pathologist Assistant. **ALL VOTED YES.**

Action # 17-43 - Approve Staff Conflict of Interest Disclosure - Chester moved seconded by Miles to approve the Staff Conflict of Interest Disclosure submitted by Alicia Peterson and determine that no conflict exists with regard to teaching a course at the University of Sioux Falls as long as the policy and guidelines set by the Director are followed. **ALL VOTED YES.**

Action # 17-44 - Approve surplus Perkins equipment - Hofer moved seconded by Jarding to approve surplus Perkins equipment at zero value. A list of the items will be kept on file at the Cooperative office. **ALL VOTED YES.**

Action # 17-45 - Approve the ATC asbestos re-inspection proposal - Schmidt moved seconded by Hofer to approve the ATC asbestos re-inspection proposal. **ALL VOTED YES.**

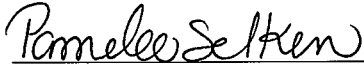
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President Eichacker appointed himself, Dr. Donovan DeBoer, and Larry Nebelsick to the Board's Negotiations Team.

Action # 17-46 - Approve re-employment of Cooperative Director - Chester moved seconded by Jarding to re-employ Mr. Kueter and offer him a two year contract with his current contract provisions for the 2018-2019 and 2019-2020 school terms, with salary to be determined at a later date. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the Board: a) Governor's FY19 Budget; b) December 1st Child Count; c) Medicaid Billing update; and d) January 30th Perkins Improvement/Consortium meeting.

Action # 17-47 - Adjournment - At 10:48 A.M. Jarding moved seconded by Schmidt to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Wednesday, January 17th, 2018 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pamela Selken, Business Manager



David Eichacker, Board of Director's President

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