

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, December 15th, 2015 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Larson and Nebelsick; Freeman - Hofer; Hanson - Jarding and Bridge; Marion - Luke and Colberg; McCook Central - Eichacker and Dr. Swartos; Montrose - Van Ruler; Parker - Chester and Dr. DeBoer; Tea Area - Lundin and Dr. Lowery. Also in attendance were Randy Schoenfish, CPA; Rob Monson, Director, School Administrators of South Dakota; Dean Kueter, Director; and Deb Esche, Business Manager. Absent: Bridgewater-Emery - Janssen; Freeman - Hotchkiss; and Montrose - Johnson.

At 9:48 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 15-34 - Agenda - Jarding moved seconded by Lundin to approve the December 15th, 2015 Agenda as presented. **ALL VOTED YES.**

Next, Randy Schoenfish, CPA presented an overview of the Fy2015 Audit Report to the Board.

Secondly, Rob Monson, School Administrators of South Dakota presented an overview of the Blue Ribbon Task Force to the Board.

Action # 15-35 - Approve the November 18th, 2015 Advisory Board Minutes - Lundin moved seconded by Van Ruler to approve the November 18th, 2015 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 15-36 - Financial Reports - Hofer moved seconded by Jarding to approve the following monthly Financial Reports as presented:

November 2015: General Fund Beginning Balance: \$(18,516.43); **Revenue - Perkins:** \$24,416.00; **Expenditures:** \$704.23; **Closing Balance:** \$5,195.34. **November 2015: SPED Fund Beginning Balance:** \$444,189.60; **Revenue - Interest:** \$44.04; **Local Shared Assessment:** \$141,311.10; **IDEA 611:** \$142,218.00; **IDEA 619:** \$5,584.00; **Expenditures:** \$111,970.89; **Closing Balance:** \$621,375.85. **ALL VOTED YES.**

Action # 15-37 - Monthly Claims - Lundin moved seconded by Luke to approve the following Monthly Claims as presented:

December 2015 Claims: General Fund: Amazon..other non-consum.supplies..698.84; Bridgewater-Emery.. registration fees..582.00; Bridgewater-Emery..travel..372.99; Ewell Educational Services..textbooks..265.00; McCook Central..registration fees..325.00; McCook Central..travel..1,534.69. **SPED Fund:** A&B Business..repairs & main..153.20; Bruna..travel..11.28; Cleveland..travel..114.68; Creviston..travel..443.21; Deelstra.. travel..289.05; Holmes..travel..19.74; Home Federal Fiduciary Fund..consum.supplies..42.12; Home Federal Bank..dues & Fees.. 36.00; HyVee..consum.supplies..7.98; Johnston..travel..302.21; Kocer..travel..87.42; Kueter..communication.. 54.40; Kueter..travel.. 136.77; LRP Publications..other non-consum.supplies..143.45; Lyons..travel..50.29; McIlravy.. travel..73.32; Midcontinent..communication..143.02; Miller..travel..187.06; PEARSON Clinical Assesment..other non-consum.supplies..640.61; Petersen..travel.. 87.42; Peterson..travel..396.68; Picasso..travel..281.06; PRO-ED.. other non-consum.supplies..94.60; Qualified Presort Service..postage..88.49; Randall..travel..13.16; Sengos.. travel..31.02; Steinback..travel..37.60; Super Duper Publications..other non-consum.supplies..134.20; TASC..other professional & tech..195.00; Tschetter..travel..22.56; VISA..other non-consum.supplies..2.99; Woltzen..travel.. 169.20; WPS..other non-consum.supplies..554.84; Zulk..travel..125.96. **Imprest Fund:** Walmart..consum.supplies imprest..21.06. **Total Claims December 2015 \$8,970.17; November Payroll \$82,641.70; & Benefits \$23,746.10; Total Expenditures \$115,357.97. ALL VOTED YES.**

Action # 15-38 - Approve the Fy15 Audit Report - Larson moved seconded by Van Ruler to approve the Fy15 Audit Report (accepted by the Department of Legislative Audit September 17th, 2015). **ALL VOTED YES.**

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Action # 15-39 - Approve amended employment contract for Brenda Kocer, ECSE Teacher - Chester moved seconded by Hofer to approve the amended employment contract for Brenda Kocer, ECSE Teacher, from \$36,000 to \$36,400. (Advancement from B.A. to B.A. +15) **ALL VOTED YES.**

Action # 15-40 - Approve employment of Delle Thompson, Para-professional - Larson moved seconded by Van Ruler to approve the employment of Delle Thompson as Para-professional for the ECSE classroom in the Parker school district at the rate of \$11.25 per hour effective November 16th, 2015. **ALL VOTED YES.**

Action # 15-41 - Adopt Amended Staff Reduction Policy - Luke moved seconded by Chester to adopt the amended Staff Reduction Policy. **ALL VOTED YES.**

Action # 15-42 - Approval to close the AFLAC account ending in 622 - Lundin moved seconded by Hofer to approve the closing of the AFLAC account ending in 622 at Home Federal Bank (Balance as of November 30th, 2015 -\$3,694.85). **ALL VOTED YES.**

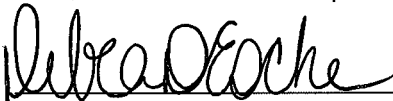
Next, President Eichacker appointed himself, Donavan DeBoer, and Don Hotchkiss to the Board's Negotiations Team.

Action # 15-43 - Approve Office Lease Agreement with Dow Rummel Village - Chester moved seconded by Jarding to approve (13 month) Office Lease Agreement with Dow Rummel Village. **ALL VOTED YES.**

Action # 15-44 - Approve re-employment of the Cooperative Director - Hofer moved seconded by Larson to re-employ Mr. Kueter and offer Mr. Kueter a two-year contract with his current contract provisions for the 2016-2017 and 2017-2018 school terms, with salary to be determined at a later date. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the Board: a) Comprehensive Plans; b) Restraint and Seclusion proposed rules; c) December 1st Child Count; d) Medicaid Billing update and the importance of forwarding OT/PT expenses to the Co-op monthly so the districts do not miss out on reimbursements; e) Legislative Calendar; f) Perkins update and requirement of mutual benefit in the consortium; and g) ESEA.

Action # 15-45 - Adjournment - At 11:10 A.M. Larson moved seconded by Van Ruler to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Wednesday, January 20th, 2016 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Deb Esche, Business Manager



David Eichacker, Board of Directors President

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