

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, May 10th, 2016 at 9:45 A.M. The following members were present: Bridgewater-Emery - Janssen and Bailey; Canistota - Nebelsick; Freeman - Hotchkiss; Hanson - Jarding and Bridge; Marion - Luke and Colberg; McCook Central - Eichacker; Montrose - Van Ruler and Johnson; Parker - Chester; Tea Area - Lundin and Dr. Lowery. Also in attendance were Dean Kueter, Director; and Tressie Reski, Business Manager. Absent: Canistota - Larson; Freeman - Hofer; McCook Central - Dr. Swartos; and Parker - Dr. DeBoer.

At 9:50 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 15-66 - Agenda - Luke moved seconded by Van Ruler to approve the May 10th, 2016 Agenda as amended. Agenda was amended to add policy amendments for retiree health insurance coverage to action item # 74.
ALL VOTED YES.

Action # 15-67 - Board Minutes - Janssen moved seconded by Jarding to approve the April 20th, 2016 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 15-68 - Financial Reports - Lundin moved seconded by Luke to approve the following monthly Financial Reports as presented:

April 2016: General Fund Beginning Balance: \$6,994.50; **Expenditures:** \$870.00; **Closing Balance:** \$6,124.50. **April 2016: SPED Fund Beginning Balance:** \$594,374.26; **Revenue - Interest:** \$93.19; **Local Shared:** \$157,500.33; **IDEA 611:** \$63,053.00; **IDEA 619:** \$2,792.00; **Expenditures:** \$111,520.95; **Closing Balance:** \$706,291.83. **ALL VOTED YES.**

Action # 15-69 - Monthly Claims - Lundin moved seconded by Van Ruler to approve the following Monthly Claims as presented:

May 2016 Claims: General Fund: McCook Central..travel..367.00. **SPED Fund:** A&B Business..repairs & main..153.20; Bruna..travel..98.70; Cleveland..travel..160.74; Creviston..travel..305.50; Deelstra..travel..329.00; Holmes..travel..6.58; Home Federal Bank..dues & fees..40.00; HyVee..consum.supplies..7.98; Johnston..travel..309.73; Kocer..travel..121.26; Kueter..communication..54.40; Kueter..travel..338.40; Lyons..travel..6.11; Marion School District..other professional & tech services..376.11; Miller..travel..58.28; Petersen..travel..84.60; Peterson..travel..235.00; Picasso..travel..206.80; QPS..postage..64.96; School Specialty..consum.supplies..55.08; Steinback..travel..68.62; Teacher Synergy..consum.supplies..25.50; Woltzen..travel..251.45; Zulk..travel..138.18. **May 2016 Total Claims \$3,863.18; April 2016 Payroll \$82,868.67 & Benefits \$23,756.18; Grand Total Expenditures \$110,488.03. ALL VOTED YES.**

Action # 15-70 - Approve negotiated agreement with Preschool Teachers & SLP Group - Janssen moved seconded by Luke to approve negotiated agreement with the Preschool Teachers & Speech-Language Pathologists Group. **ALL VOTED YES.**

Action # 15-71 - Approve returned employment contracts/letters of agreement - Jarding moved seconded by Van Ruler to approve the returned 2016-2017 employment contracts/letters of agreement as presented. **ALL VOTED YES.**

Action # 15-72 - Approve New Hire compensation procedures for SLPs & ECSE Teachers - Lundin moved seconded by Chester to approve the new hire compensation procedures for SLPs & ECSE Teachers with an increase of \$4,600. **ALL VOTED YES.**

Action # 15-73 - Approve New Hire compensation policy for Paraprofessionals - Van Ruler moved seconded by Luke to approve the new hire compensation policy for paraprofessionals & current paraprofessional pay increase of \$1.00 per hour. **ALL VOTED YES.**

Action # 15-74 - Approve policy amendments - Janssen moved seconded by Jarding to approve the following policy amendments changing from 179 to 180 contract days: a) New hire compensation procedures for SLP & ECSE teachers; b) Cooperative service calendar; c) Sick leave; d) Sick leave bank; e) Additional leave; and policy/amendments for retiree health insurance coverage: a) Health & dental insurance benefits; and voluntary early retirement. **ALL VOTED YES.**

Action # 15-75 - Approve amended Job Descriptions - Luke moved seconded by Chester approve the amended following job descriptions to include the requirement of a cell phone with data package: a) Psychologist; b) ECSE

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Program Coordinator; c) Speech, Language, & Hearing Coordinator; d) Early Childhood Special Education Teacher; and e) Speech-Language Pathologist. **ALL VOTED YES.**

Action # 15-76 - Approve increasing employer provided Term Life Insurance - Lundin moved seconded by Janssen to approve increasing employer provided term life insurance from \$10,000 to \$20,000. **ALL VOTED YES.**

Action # 15-77 - Approve 2016-2017 salary recommendation for the Director - Jarding moved seconded by Chester to approve the 2016-2017 salary recommendation of a 5% raise for the Director effective July 1st, 2016. **ALL VOTED YES.**

Action # 15-78 - Approve purchase service Contracts - Chester moved seconded by Van Ruler to approve the purchase service contracts with East Dakota Educational Cooperative for the following services: 1) Business Office Services -\$25,000.00; 2) Technology Services -\$1,375.00; and 3) Project Skills -\$3,840.00. **ALL VOTED YES.**

Action # 15-79 - Approve shared services contract with Hanson School District - Janssen moved seconded by Luke to approve shared services contract (SPED teacher) with the Hanson School District. **ALL VOTED YES.**

Action # 15-80 - Approve participation in ASBSD Funds - Lundin moved seconded by Jarding to approve participation in the Associated School Boards of South Dakota Property & Liability Trust Fund & the Associated School Boards of South Dakota Worker's Compensation Fund from July 1st, 2016 to June 30th, 2017. **ALL VOTED YES.**

Action # 15-81 - Approve participation in ASBSD Insurance Benefits Programs - Luke moved seconded by Lundin to approve participation in the Associated School Boards of South Dakota Health Insurance Benefits Fund & the Delta Dental Insurance Program from July 1st, 2016 to June 30th, 2017. **ALL VOTED YES.**

Action # 15-82 - Approve Audit proposal - Janssen moved seconded by Van Ruler to approve the audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2016 Audit. **ALL VOTED YES.**

Action # 15-83 - Approve Cornbelt service calendar - Lundin moved seconded by Jarding to approve the 2016-2017 Cornbelt Cooperative service calendar. **ALL VOTED YES.**

Action # 15-84 - Approve FY2016 budget amendments - Van Ruler moved seconded by Lundin to approve FY2016 budget amendments to increase 2152 speech pathology services \$6,000 and 2142 psychological by \$750 transfer from contingency. **ALL VOTED YES.**

Action # 15-85 - Acknowledge 2016-2017 Preliminary budget - Lundin moved seconded by Luke to acknowledge the 2016-2017 preliminary budget. **ALL VOTED YES.**

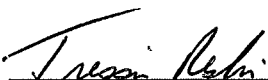
Action # 15-86 - Authorize the Advisory Board to conduct a Public Hearing - Van Ruler moved seconded by Jarding to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 14th, 2016 for the purpose of considering the proposed 2016-2017 preliminary budget. **ALL VOTED YES.**

Action # 15-87 - Authorize the Business Manager to allocate monies to settle claims - Chester moved seconded by Van Ruler to authorize the authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 15th, 2016 to July 31st, 2016. **ALL VOTED YES.**

Action # 15-88 Surplus equipment at zero value - Luke moved seconded by Lundin to approve the surplus equipment at zero value -(3) typanometers model GSI137. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the board: a) Medicaid billing update; b) 2016-2017 Perkins application; and c) Emergency Safety Intervention and Dyslexia stakeholder summer work groups.

Action # 15-89 - Adjournment - At 10:47 A.M. Janssen moved seconded by Jarding to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Tuesday, June 14th, 2016 at 9:45 A.M., at the new Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Tressie Reski, Business Manager



David Eichacker, Board of Directors President

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