

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, June 14, 2022 at 9:45 A.M. The following members were present: Bridgewater-Emery – Bridge (Zoom); Ethan – Hawkins; Freeman – Tietje (Zoom); Hanson – Bridge (Zoom); Marion – Berens (10:01 am); McCook Central – Alley; Montrose – Johnson; and Parker – Dr. DeBoer (Zoom). Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager (Zoom). Absent: Canistota – Ortman.

At 9:47 A.M. Vice-President Johnson called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 22-92 - Agenda** - Alley moved seconded by Hawkins to approve the June 14, 2022 Agenda as presented. **ALL VOTED YES.**

Vice-President Johnson asked for any possible conflict of interest disclosures. None were presented.

Vice-President Johnson asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 22-93 - Financial Reports** - Bailey moved seconded by Hawkins to approve the following monthly Financial Reports as presented:

**May 2022 General Fund Beginning Balance:** \$7,907.16; **Closing Balance:** \$7,907.16. **May 2022 SPED Fund Beginning Balance:** \$942,109.71; **Revenue - Interest:** \$8.02; **IDEA 611:** \$76,773.00; **IDEA 619:** \$4,766.00; **Expenditures:** \$112,603.09; **Closing Balance:** \$911,053.64. **ALL VOTED YES.**

**Action # 22-94 - Monthly Claims** - Hawkins moved seconded by Alley to approve the following Monthly Claims as presented:

**June 2022 Claims: IMPREST FUND:** BLUEPEAK...Non-Technology Supplies...159.99; TEACHER SYNERGY...Non-Technology Supplies...362.73; **SPED Fund:** AMAZON...Non-Technology Supplies...59.99; BLUEPEAK...COMMUNICATION ...158.79; BRAA...TRAVEL IDEA 611...136.30; BRAUN...TRAVEL IDEA 611...17.95; BRUNA...TRAVEL IDEA 611...13.16; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...155.95; CLEVELAND...TRAVEL IDEA 611...122.20; DALIN...TRAVEL IDEA 611...143.82; DEELSTRA...TRAVEL IDEA 611...72.99; DOWRUMMEL VILLAGE...RENTALS...1,174.85; FERGEN...TRAVEL IDEA 611...60.16; GREAT WESTERN FIDUCIARY FUND...COMMUNICATION ...159.99; GREAT WESTERN FIDUCIARY FUND...Non-Technology Supplies...362.73; HANSON SCHOOL DISTRICT...OTHER PROFESSIONAL AND TECHNICAL SERVICE...1,390.64; JOHNSTON...TRAVEL IDEA 611...36.66; KOCER...TRAVEL IDEA 611...226.54; KUETER...ADVERTISING ...99.00; KUETER...COMMUNICATION ...61.80; KUETER...TRAVEL...43.24; LEADER PRINTING...PRINTING AND BINDING ...228.44; LEADER PRINTING...PRINTING AND BINDING ...146.76; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C....OTHER PROFESSIONAL & TECH SERVICES ...796.00; MILLER...TRAVEL IDEA 611...86.48; PEARSON CLINICAL ASSESSMENT...OTHER NON-CONSUMABLE SUPPLIES GEER I...412.23; PETERSON...TRAVEL IDEA 611...196.46; RANDALL...TRAVEL IDEA 611...48.88; RIVERSIDE TECHNOLOGIES INC....COMPUTER EQUIPMENT (NON-CAPITALIZED) ...694.00; STAR LASER CREATIONS...Non-Technology Supplies...8.00; TASC...OTHER PROFESSIONAL & TECH SERVICES ...222.09; TSCHETTER...TRAVEL IDEA 611...46.06; ZULK...TRAVEL IDEA 611...47.94. **Total Claims \$7,952.82; MAY 2022 Payroll \$83,140.14 and Benefits \$24,544.46; Grand Total Expenditures \$115,637.42. ALL VOTED YES.**

**Action # 22-95 - Election of Advisory Board President** - Director Kueter assumed the chair and announced that nominations for Advisory Board President were in order. Hawkins moved seconded by Bridge nominating Dr. DeBoer for Advisory Board President and moved that nominations cease and a unanimous ballot be cast for DeBoer. **ALL VOTED YES.**

**Action # 22-96 - Election of Advisory Board Vice-President** - Director Kueter announced that nominations for Advisory Board Vice-President were in order. Bailey moved seconded by Alley nominating Johnson for Advisory Board Vice-President and moved that nominations cease and a unanimous ballot be cast for Johnson. **ALL VOTED YES.**

**Action # 22-97 - Approve 2022-2023 board meeting dates, times, and sites** - Hawkins moved seconded by DeBoer to approve. **ALL VOTED YES.**

**Action # 22-98 - Consider resignation of ECSE Robyn Bruna** - Bridge moved seconded by Alley to consider the resignation of Robyn Bruna (ECSE) and apply liquidated damages in the amount of \$591.96. **ALL VOTED YES.**

**Action # 22-99 - Authorize Director to sign Head Start Agreement** - Hawkins moved seconded by Tietje to authorize Director to sign the Head Start Agreement. **ALL VOTED YES.**


**Action #22-100 - Approve participation in the ASB Property & Liability Fund** - DeBoer moved seconded by Alley to approve participation in the ASB Property & Liability Fund from July 1, 2022 - June 30, 2023. **ALL VOTED YES.**

Next, the Advisory Board conducted a public hearing for the purpose of considering the proposed budget for the fiscal year of July 1, 2022-June 30, 2023 and its supporting data.

Mr. Kueter discussed the following items with the board: a) Cyber insurance b) ESY summer services, 2022-2023 preschool sites, and SLP projected caseloads; c) Extraordinary Cost Fund; d) IDEA application; e) Comprehensive plans; f) Professional Development; g) IEP Workshops; h) Medicaid reimbursement, rates, and mailer to parents.

**Action # 22-102 - Adjournment** - At 10:30 A.M. Alley moved seconded by Bridge to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, August 9, 2022 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
Dr. Donovan DeBoer, President