

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, December 10, 2019 at 9:45 A.M. The following members were present: Bridgewater-Emerly - Harberts; Canistota - Larson and Nebelsick; Ethan - Klumb and Eckstaine; Freeman - Kunz; Hanson - Jarding and Bridge; Marion - Schmidt and Colberg; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and DeBoer. Also in attendance were Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emerly - Bailey; Freeman - Weier.

At 9:46 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 19-31 - Agenda** - Harberts moved seconded by Larson to approve the December 10, 2019 Agenda with the deletion of "approve employment of Administrative Secretary". **ALL VOTED YES.**

Randy Schoenfish, CPA, presented an overview of the FY 2109 Audit Report for the Board.

President Eichacker asked for any possible conflict of interest disclosures. There were none presented.

President Eichacker asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 19-32 - Minutes** - Chester moved second by Jarding to approve the Minutes for the November 20, 2019 Advisory Board meeting as presented. **ALL VOTED YES.**

**Action # 19-33 - Financial Reports** - Larson moved seconded by Miles to approve the following monthly Financial Reports as presented:

**November 2019: General Fund Beginning Balance:** \$6,829.62; **Revenue-Perkins:** \$1,079.00; **Expenditures:** \$2,150.33; **Closing Balance:** \$5,758.29. **SPED Fund Beginning Balance:** \$838,857.42; **Revenue - Interest:** \$47.65; **Other:** \$536.16; **IDEA 611:** \$59,154.00; **Expenditures:** \$107,795.16; **Closing Balance:** \$790,800.07. **ALL VOTED YES.**

**Action # 19-34 - Monthly Claims** - Harberts moved seconded by Jarding to approve the following Monthly Claims as presented:

**December 2019 Claims: GENERAL FUND:** LAB-AIDS...OTHER NON-CONSUMABLE SUPPLIES ...\$484.90; MONTROSE SCHOOL DISTRICT...REGISTRATION FEES - MONTROSE...\$335.00; MONTROSE SCHOOL DISTRICT...TRAVEL - MONTROSE...\$149.00; REALITYWORKS... OTHER NON-CONSUMABLE SUPPLIES...\$1042.80; VISA... OTHER NON-CONSUMABLE SUPPLIES...\$189.52. **IMPREST FUND:** VISA...NON-TECH SUPPLIE...\$127.35. **SPED FUND:** A&B BUSINESS... REPAIRS AND MAINTENANCE...163.11; BRAUN...TRAVEL...\$95.88; CLEVELAND...TRAVEL...159.80; DOWRUMMEL...RENTALS...\$1163.11; DEELSTRA... TRAVEL...\$69.65; FERGEN...\$111.86; GREAT WESTERN FIDUCIARY FUND...POSTAGE...\$127.35; JOHNSTON ...TRAVEL...\$35.72; KOCER...TRAVEL...\$275.89; KUETER...COMMUNICATION ...\$55.00; KUETER...TRAVEL...\$97.76; MILLER...TRAVEL...\$192.23;PETERSON...TRAVEL...\$432.87; PICASSO...TRAVEL...\$350.62; RANDALL...TRAVEL...\$52.17; SWIER LAW FIRM, PROF. LLC...OTHER PROFESSIONAL & TECH SERVICES ...\$495.00; TASC...OTHER PROFESSIONAL & TECH...\$216.03; VISA...ADVERTISING ...\$99.00; VISA...CONSUMABLE SUPPLIES...\$17.82; VISA...NON-TECHNOLOGY SUPPLIES...\$37.28; ZULK...TRAVEL...\$138.18. **TOTAL CLAIMS DECEMBER 2019 \$6752.50; NOVEMBER 2019 PAYROLL\$78,520.31; BENEFITS \$23,280.15; GRAND TOTAL EXPENDITURES \$108,552.96.**

**Action # 19-35 - Approve the FY19 Audit report** - Larson moved seconded by Chester to approve the FY19 audit report (accepted by the department of legislative audit on September 11<sup>th</sup>, 2019). **ALL VOTED YES.**

**Action # 19-36 - Approve future Perkins Consortium structure** - Jarding moved second by Chester to discontinue having the Cornbelt Educational Cooperative serve as the Local Perkins Consortium effective June 30, 2020.

**Action # 19-37 - Approve surplus Perkins equipment** - Harberts moved seconded by Larson to surplus Freeman's Perkins equipment at zero value. A list of the items will be kept on file at the Cooperative office. **ALL VOTED YES.**

**Action # 19-38 - Authorize the Director to sign Birth to Three provider agreement (agency)** - Miles moved seconded by Larson to authorize the Director to sign the Birth to Three agency provider agreement.

Next, President Eichacker appointed himself, Dr. Donovan DeBoer, and Larry Nebelsick to the Board's Negotiations Team.

**Action # 19-39 - Accept Resignation** - Larson moved seconded by Jarding to accept the resignation of Michelle Haagenstad as the Administrative Secretary effective November 29, 2019 and thank her for her over nine years of service. **ALL VOTED YES.**

**Action # 19-40 - Approve substitute SLP agreement** - Miles moved seconded by Jarding to approve the substitute agreement with Carol Woltzen. **ALL VOTED YES.**

**Action # 19-41 - Approve re-employment of Cooperative Director** - Chester moved seconded by Larson to re-employ Mr. Kueter and offer him a two year contract with his current contract provisions for the 2020-2021 and 2021-2022 school terms, with salary to be determined at a later date. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the Board: a) Governor's FY 21 Budget Fund; b) Special Education Interim Legislative Committee; c) December 1<sup>st</sup> Child Count; d) Medicaid Billing update.

**Action # 19-42 - Adjournment** - At 10:42 A.M. Harberts moved seconded by Larson to adjourn the Board of Directors Meeting with the next Advisory Board Meeting to be held on Wednesday, January 15<sup>th</sup>, 2020 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pamela Selken, Business Manager

  
David Eichacker, President Board of Directors

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