

**MINUTES AND PROCEEDINGS  
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, September 16<sup>th</sup>, 2015 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Swartos; Montrose - Johnson; Parker - Dr. DeBoer; Tea Area - Dr. Lowery. Also in attendance were Jody Taylor, Tea Area SPED Director; Paula Souhrada, South Dakota Parent Connection; Dean Kueter, Director; and Deb Esche, Business Manager. Absent: Freeman - Hotchkiss.

At 9:47 A.M. Vice-President Bailey called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 15-16 - Agenda** - Swartos moved seconded by Lowery approve the September 16<sup>th</sup>, 2015 Agenda as presented.  
**ALL VOTED YES.**

Next, Paula Souhrada presented an overview of the South Dakota Parent Connection to the advisory board.

**Action # 15-17 - Financial Reports** - Bridge move seconded by Nebelsick to approve the following monthly Financial Reports as presented:

**August 2015: General Fund Beginning Balance:** \$6,667.76; **Expenditures:** \$11,569.59; **Closing Balance:** \$(4,901.83). **August 2015: Special Education Fund Beginning Balance:** \$620,609.23; **Revenue - Interest:** \$49.18; **Local Shared:** \$17,164.72; **Expenditures:** \$120,927.29; **Closing Balance:** \$516,895.84. **ALL VOTED YES.**

**Action # 15-18 - Monthly Claims** - DeBoer moved seconded by Swartos to approve the following Monthly Claims as presented:

**September 2015 Claims: General Fund:** A-OK..other non-consum.supplies..3,774.20; Freeman School District..travel..126.00; Journey Ed..textbooks..1,430.46; Marion School District..registration fees..277.00; Marion School District..travel..1,104.31; Realityworks..other non-consum.supplies..1,860.35; Sturdevant's Auto Parts..other non-consum.supplies.. 310.00. **Special Education Fund:** 5-Minute Kids..other non-consum.supplies..84.00; A&B Business..repairs & maintenance..153.20; Argus Leader..communication..300.77; ASBSD..dues & fees..185.00; Bestwestern Ramkota Hotel..travel..85.00; Bruna..travel..72.38; Cleveland..travel..100.58; Creston..travel..70.50; Deelstra..travel..155.10; EDEC..professional & tech services..24,720.00; EDEC..payments to coops by schools..5,103.00; Harmon Law office..other professional & tech services..190.00; Holmes..travel..11.28; Home Federal Fiduciary Fund..consum.supplies..609.86; Home Federal Fiduciary Fund..postage..68.60; Home Federal Fiduciary Fund..registration fees..370.00; Huron School District..dues & fees..60.00; HyVee..consum.supplies..60.67; Johnston..travel..242.99; Kocer..travel..99.64; Kueter..communication..53.30; Kueter..travel..11.28; Lyons..travel..148.99; Maca..travel..250.98; Midcontinent..communication..141.12; Miller..travel..156.04; Miller..travel..38.54; Mr. Goodcents..consum.supplies..100.23; NASP..dues & fees..298.00; Office Max..consum.supplies..147.38; Petersen..travel..69.56; Peterson..travel..98.70; Picasso..travel..216.20; Pro-Ed..other non-consum.supplies..84.65; Property/Liability Fund..insurance & judgements..17,210.00; QPS..postage..109.92; Randall..travel..38.54; Riverside Publishing..consum.supplies..1,416.48; School Specialty..consum.supplies..312.35; School Specialty other non-consum.supplies..324.84; SDASP..dues & fees..45.00; Sioux Falls Rubber Stamp Works..other non-consum.supplies..23.75; Social Thinking..other non-consum.supplies..112.01; SDSLHA..registration fees..790.00; TASC..other professional & tech services..195.00; TAESE/USU..registration fees..75.00; Teacher's Helper..consum.supplies..11.79; Test Point..dues & fees..24.00; Tschetter..travel..46.06; Wageworks..other professional & tech services..50.00; Woltzen..travel..175.78; Zulk..travel..129.72. **Imprest Fund:** Postmaster..consum.supplies imprest..68.60; Royal Fork..consum.supplies imprest..115.08; Sam's Club..consum.supplies imprest..286.77; SDASP..registration fees..370.00; Walmart..consum.supplies imprest..208.01. **Total Claims September 2015 \$65,578.56; August Payroll \$85,518.88; and Benefits \$25,256.74; Total Expenditures \$176,354.18.**

**Action # 15-19 - Approve amended employment contract for ECSE Teacher Brenda Kocer** - Bridge moved seconded by Swartos to approve amended employment contract for Brenda Kocer, ECSE Teacher, from \$36,000 to \$36,400 for advancement from BA to BA+15. **ALL VOTED YES.**


Next, Mr. Kueter discussed the following items with the advisory board: a) Amendment to staff reduction policy; b) Medicaid eligible students; c) Medicaid billing issue.

After the discussion, a motion was made by Lowery and seconded by Bridge to amend the IDEA Application expenses.  
**ALL VOTED YES.**

Lastly, Mr. Kueter discussed the remaining items with the advisory board d) Accountability schedule; e) East Dakota Educational Foundation lease agreement; f) Spring preschool screening dates; g) Perkins updates; h) Crisis management plan; i) Extraordinary cost fund; j) Indicator due dates; k) PRF; l) Minority Success contacting schools; m) BRTF; n) SDRS; o) Comprehensive Plans; and p) Preschool coding in Infinite Campus.

**Action # 15-20 - Adjournment** - At 10:58 A.M. Bridge moved seconded by DeBoer to adjourn the Advisory Board Meeting with the next Advisory Board Meeting to be held on Wednesday, October 21<sup>st</sup>, 2015 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**

  
Deb Esche, Business Manager

  
Jason Bailey, Advisory Board Vice-President