

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, SD on Tuesday, May 9, 2023 at 9:45 A.M. The following members were present: Bridgewater-Emery – Harberts (Zoom) and Bailey (Zoom); Ethan – Vogel (Zoom) and Hawkins (Zoom); Hanson - Jarding and Bridge (Zoom); Marion – Schmidt (Zoom); McCook Central - Stiefvater and Alley; Montrose - McAreavey and Johnson and Parker – Chester and Dr. DeBoer. Also in attendance were Dean Kueter, Director and Pamela Selken, Business Manager. Absent: Canistota – Jacobsen and Ortman; Freeman – Andersen and Tiejje; Marion – Berens.

At 9:46 A.M. President Jarding called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action #23-65 - Agenda - Chester moved seconded by Harberts to approve the May 9, 2023 Agenda as presented. **ALL VOTED YES.**

President Jarding asked for any possible conflict of interest disclosures. None were presented.

President Jarding asked for any persons wishing to address the Cooperative Board. None were present.

Action #23-66 - Advisory Board Minutes - McAreavey moved seconded by Stiefvater to approve the April 19, 2023 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action #23-67 - Financial Reports - Harberts moved seconded by Chester to approve the following monthly Financial Reports as presented:

April 2023 General Fund Beginning Balance: \$7,907.16; **Closing Balance:** \$7,907.16. **April 2023 SPED Fund Beginning Balance:** \$875,635.83; **Revenue - Interest:** \$401.23; **Local Shared Assessment:** \$130,257.50; **IDEA 611:** \$59,406.00; **IDEA 619:** \$2,128.00; **Expenditures:** \$114,385.05; **Closing Balance:** \$953,443.51. **ALL VOTED YES.**

Action #23-68 - Monthly Claims - Stiefvater moved seconded by Vogel to approve the following Monthly Claims as presented:

May 2023 Claims: Imprest Fund: EASY TIME CLOCK, INC....Non-Technology Supplies-IMPRES...10.70;FLYBOY DONUTS...Non-Technology Supplies-IMPRES...15.99;LRP PUBLICATIONS...Non-Technology Supplies-IMPRES...38.00;SD ASSOCIATION OF SCHOOL BUSINESS OFFICIALS...Non-Technology Supplies-IMPRES...100.00 **SPED Fund:** BRAUN...TRAVEL IDEA 611...264.89;CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32;CLEVELAND...TRAVEL IDEA 611...205.92;DEELSTRA...TRAVEL IDEA 611...24.96;DOWRUMMEL VILLAGE...RENTALS...1,174.85;FERGEN...TRAVEL IDEA 611...11.96;FIRST INTERSTATE BANK FIDUCIARY FUND...REGISTRATION FEES ...164.69;HOHN...TRAVEL IDEA 611...45.24;JOHNSTON...TRAVEL IDEA 611...190.32;KOCER...TRAVEL IDEA 611...294.32;KUETER...TRAVEL...148.72;KUETER...COMMUNICATION ...63.40;MILLER...TRAVEL IDEA 611...107.12;PETERSON...TRAVEL IDEA 611...526.24;RAMKOTA HOTEL & CONFERENCE CENTER...TRAVEL ...230.00;RANDALL...TRAVEL IDEA 611...60.84;SELKEN...TRAVEL ...234.00;WIEBERS...TRAVEL IDEA 611...455.00;ZULK...TRAVEL IDEA 611...141.44. **TOTAL CLAIMS \$4,655.92; APRIL 2023 PAYROLL \$84,728.25; BENEFITS \$23,777.69; GRAND TOTAL EXPENDITURES \$113,161.86. ALL VOTED YES.**

Action #23-69 - Approve negotiated agreement with Preschool Teachers & SLP Group - McAreavey moved seconded by Schmidt to approve negotiated agreement with the preschool teachers & speech-language pathologists group. **ALL VOTED YES.**

Action #23-70 - Approve policy amendments - Stiefvater moved seconded by Chester to approve the following policy amendments: a) New Hire Compensation; b) New Hire Compensation Policy for Paraprofessionals & Current Paraprofessional Pay Increase; c) Mileage Reimbursement; d) Emergency Leave; e) Personal Leave Reimbursement. **ALL VOTED YES.**

Action #23-71 - Approve returned SLP and ECSE employment contracts - McAreavey moved seconded by Harberts to approve the returned 2023-2024 SLP and ECSE employment contracts as presented. **ALL VOTED YES.**

Action #23-72 - Approve 2023-2024 salary recommendations - Chester moved seconded by McAreavey to approve the 2023-2024 salary recommendations for the Director, Business Manager and Administrative Secretary effective July 1, 2023, and Psychologists and SLPA effective the start of the 2023-2024 school year. **ALL VOTED YES.**

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Action #23-73 - Approve Technology Technician contract - Harberts moved seconded by McAreavey to approve Technology Technician contract with Kimberly Peterson. **ALL VOTED YES.**

Action #23-74 - Approve participation in the ASB Workers' Compensation Fund - Stiefvater moved seconded by Schmidt to approve participation in the ASB Workers' Compensation Fund from July 1, 2023 to June 30, 2024. **ALL VOTED YES.**

Action #23-75 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program - Stiefvater moved seconded by Harberts to approve participation in the South Dakota School District Benefits Fund for health benefits (plan options #2, #3 and #5) and in the Delta Dental Insurance Program from July 1, 2023 to June 30, 2024. **ALL VOTED YES.**

Action #23-76 - Authorize the Advisory Board of Superintendents to approve ASB Property/Liability & Cyber proposals - McAreavey moved seconded by Chester to authorize the Advisory Board of Superintendents to approve ASB Property/Liability & Cyber proposals when available. **ALL VOTED YES.**

Action #23-77 - Approve lease with Dow Rummel - Harberts moved seconded by Vogel to approve lease with Dow Rummel effective July 1, 2023 to June 30, 2024. **ALL VOTED YES.**

Action #23-78 - Approve the audit proposal - Chester moved seconded by McAreavey to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2023 Audit. **ALL VOTED YES.**

Action #23-79 - Approve the 2023-2024 Cornbelt Service Calendar - Harberts moved seconded by Stiefvater to approve the 2023-2024 Cornbelt Cooperative Service Calendar. **ALL VOTED YES.**

Action #17-80 - Approve FY2023 budget amendments - Stiefvater moved seconded by McAreavey to approve a budget amendment to increase 4400 Payments to State Unemployment to \$4,116 with transfer from Contingency. **ALL VOTED YES.**

Action #23-81 - Acknowledge 2023-2024 Preliminary Budget - Harberts moved seconded by McAreavey to acknowledge receipt of the 2023-2024 Preliminary Budget. **ALL VOTED YES.**

Action #23-82 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing - Stiefvater moved seconded by Chester to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 13, 2023 for the purpose of considering the proposed 2023-2024 Preliminary Budget. **ALL VOTED YES.**

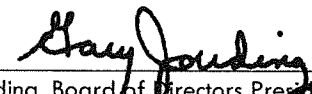
Action #23-83 - Authorize the Business Manager to allocate monies - McAreavey moved seconded by Harberts to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 14, 2023 to July 31, 2023. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the board: a) 2023-2024 Staffing needs; b) Extraordinary Cost Fund; c) Comprehensive Plan recertification dates; d) Medicaid billing update; f) IDEA application.

Action #23-84 - Adjournment - At 10:41 A.M. Chester moved seconded by McAreavey to adjourn the Board of Directors Meeting with the next Advisory Board Meeting to be held on Tuesday, June 13, 2023 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**



Pamela Selken, Business Manager



Gary Jarding, Board of Directors President

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