

MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 15th, 2017 at 9:45 A.M. The following members were present: Canistota - Nebelsick; Ethan - Eckstaine; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Thaler; and Parker - Dr. DeBoer. Also in attendance was Dean Kueter, Director; Pamela Selken, Business Manager; Kelly Randall and Lynn B. Fjellanger, Goodcare; and Kristin Tuttle, Megan Johnke, and Melissa Pitz, LifeScape. Absent: Bridgewater-Emery - Bailey; Freeman - Kunz; and Montrose - Johnson.

At 9:46 A.M. President DeBoer called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 17-25 - Agenda - Nebelsick moved seconded by Eckstaine to approve the November 15th, 2017 Agenda as presented.

ALL VOTED YES.

Next, Mr. Kueter introduced Kelly Randall and Lynn B. Fjellanger from Goodcare to review and discuss their proposal from last month for occupational and physical therapy services.

Secondly, Mr. Kueter introduced Kristin Tuttle, Megan Johnke, and Melissa Pitz from LifeScape to discuss working together in the future. LifeScape did not submit a proposal for occupational and physical therapy services for when the current contract expires June 30th, 2018.

After the presentations the Board studied budget numbers on the option of the Cooperative hiring therapists.

Next, President DeBoer asked for any possible conflict of interest disclosures. There were none presented.

Action # 17-26 - Minutes - Bridge moved second by Nebelsick to approve the Minutes for the October 18th, 2017 Advisory Board meeting as presented. **ALL VOTED YES.**

Action # 17-27 - Financial Reports - Colberg move seconded by Thaler to approve the following monthly Financial Reports as presented:

October 2017: General Fund Beginning Balance: \$(2,782.76); **Revenue - Perkins:** \$9,777.00; **Expenditures:** \$1,097.00; **Closing Balance:** \$5,897.24. **October 2017: SPED Fund Beginning Balance:** \$659,035.31; **Revenue - Interest:** \$96.32; **Local Shared Assessment:** \$131,249.75; **IDEA 611:** \$80,366.00; **IDEA 619:** \$3,442.00; **Expenditures:** \$107,337.15; **Closing Balance:** \$766,852.23. **ALL VOTED YES.**

Action # 17-28 - Monthly Claims - Bridge moved seconded by Nebelsick to approve the following Monthly Claims as presented:

November 2017 Claims: General Fund: Marion School District..registration fees..235.00; Marion School District..travel..931.60; Montrose School District..registration fees..260.00; Montrose School District..travel..60.48. **SPED Fund:** A&B Business..repairs & maintenance..158.70; Bruna..travel..64.86; Cleveland..travel..282.00; Creviston..travel..331.82; Deelstra..travel..106.69; Dow Rummel Village..rentals..1,145.83; Foubert..travel..385.40; Great Western Fiduciary Fund.. non-tech supplies..44.76. Great Western Fiduciary Fund..postage..210.00; Johnston..travel..372.24; Kocer..travel..257.56; Kueter..communication..54.40; Kueter..travel..47.47; LRP Publications..non-tech supplies..125.10; Midcontinent Communications..communication..235.21; Miller..travel..175.31; Peterson..travel.. 275.42; Picasso..travel..420.65; Pro-Ed..non-tech supplies..137.39; Randall..travel..44.65; Sam's Club..other purchase services..45.00; Swier Law Firm..other professional & tech services..260.00; Tschetter..travel..138.18; Zulk..travel..125.49. **Total Claims November 2017 \$6,931.21; October Payroll \$71,294.01; and Benefits \$21,186.11: Grand Total Expenditures \$99,411.33.**

Action # 17-29 - Employment of Kyla Laursen - Colberg moved seconded by Eckstaine to approve the employment of Kyla Laursen as Para-professional for the ECSE classroom in the Ethan School District at the rate of \$12.50 per hour effective October 24th, 2017. **ALL VOTED YES.**

Action #17-30 - Executive Session - At 10:01 A.M. Nebelsick moved seconded by Thaler to move into Executive Session pursuant to SDCL 1-25-2(1) for personnel and 1-25-2(3) for legal matters. **ALL VOTED YES.** President DeBoer declared the board out of Executive Session at 10:15 A.M.

Action # 17-31 - Evaluation of the Director -Bridge moved seconded by Nebelsick to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract to the Board of Directors at the December meeting. **ALL VOTED YES.**

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Lastly, Mr. Kueter discussed the following items with the Advisory Board: a) IEP Team members; b) ESY policy for SLPA; c) Internal Controls procedures; d) Criminal Background Check policy; e) December 1st Child Count; and f) Perkins Program Improvement meetings.

Action # 17-32 - Adjournment - At 11:27 A.M. Bridge moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 12th, 2017 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pamela Selken, Business Manager



Dr. Donovan DeBoer, President