

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, March 13th, 2018 at 9:45 A.M. The following members were present: Bridgewater-Emery - Harberts; Canistota - Nebelsick; Ethan - Eckstaine; Freeman - Hofer and Kunz; Hanson - Jarding and Bridge; Marion - Schmidt and Colberg; McCook Central - Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emery - Bailey; Canistota - Larson; Ethan - Neugebauer; and McCook Central - Eichacker.

At 9:45 A.M. Vice-President Chester called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 17-58 - Agenda - Jarding moved seconded by Miles approve the March 13th, 2018 Agenda as presented. **ALL VOTED YES.**

Vice-President Chester asked for any possible conflict of interest disclosures. There were none presented.

Action # 17-59 - Approve Advisory Board Minutes - Hofer moved seconded by Schmidt to approve the February 21st, 2018 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 17-60 - Financial Reports - Miles moved seconded by Harberts to approve the following monthly Financial Reports as presented:

February 2018: General Fund Beginning Balance: \$4,083.03; Revenue - Perkins: \$2,912.00; Expenditures: \$0.00; Closing Balance: \$6,995.03. February 2018: SPED Fund Beginning Balance: \$790,341.71; Revenue - Interest: \$97.57; Other: \$849.00; IDEA 611: \$53,813.00; IDEA 619: \$3,442.00; Expenditures: \$98,955.41; Closing Balance: \$749,587.87. ALL VOTED YES.

Action # 17-61 - Monthly Claims - Hofer moved seconded by Jarding to approve the following Monthly Claims as presented:

March 2018 Claims: SPED Fund: Amazon..non-tech supplies..34.81; Bruna..travel..48.88; Cleveland..travel..167.32; Creviston..travel..353.91; Deelstra.. travel..52.64; Dow Rummel..rentals..1,145.83; Fouberg..travel..367.54; Great Western Fiduciary Fund..non-tech supplies..22.43; Great Western Fiduciary Fund..postage..6.59; Johnston..travel..303.62; Kocer..travel..230.30; Kueter..communication..54.40; Kueter..travel..40.42; Midcontinent Communications..communication..230.90; Miller..travel..183.77; Peterson..travel..202.10; Picasso..travel..277.30; School Specialty..non-tech supplies..10.84; SD Association of School Business Officials..registration fees..75.00; TASC..other professional & tech services..205.00; Zulk..travel..19.74. **Total Claims March 2018 \$4,033.34; February 2018 Payroll \$71,493.56; and Benefits \$21,201.34: Grand Total Expenditures \$96,728.24.**

Action # 17-62 - Adopt Internal Controls and Procedures policy - Harberts moved seconded by Schmidt to adopt the Internal Controls and Procedures policy. **ALL VOTED YES.**

Action # 17-63 - Approve substitute Speech-Language Pathologist agreement - Jarding moved seconded by Hofer to approve the substitute Speech-Language Pathologist agreement for Carol Woltzen at \$215 per day. **ALL VOTED YES.**

Action # 17-64 - Preliminary Budget - Schmidt moved seconded by Jarding to acknowledge receipt of the 2018-2019 Preliminary Budget. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the Board: a) 2018-2019 Cooperative service calendar; b) Negotiations concerns; c) Legislation; and d) Accountability reviews, OT/PT Transition, Project Skills contracts, upcoming DIAL screenings, and Perkins.

Action # 17-65 - Adjournment - At 10:37 A.M. Schmidt moved seconded by Harberts to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Wednesday, April 18th, 2018 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pamela Selken, Business Manager



Jason Chester, Board of Director's Vice-President

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