

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held at the Royal Fork Restaurant in Sioux Falls, South Dakota on Tuesday, May 15<sup>th</sup>, 2018 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Larson and Nebelsick; Hanson - Jarding and Bridge; Marion - Colberg; McCook Central - Eichacker and Dr. Thaler; Montrose - Miles and Johnson; and Parker - Chester and Dr. DeBoer. Also in attendance were Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater- Emery - Harberts; Ethan - Neugebauer and Eckstaine; Freeman - Hofer and Kunz; and Marion - Schmidt.

At 9:49 A.M. President Eichacker called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 17-72 - Agenda** - Chester moved seconded by Jarding approve the May 15<sup>th</sup>, 2018 Agenda as presented. **ALL VOTED YES.**

Next, President Eichacker asked for any possible conflict of interest disclosures. None were presented.

**Action # 17-73 - Advisory Board Minutes** - Miles moved seconded by Larson to approve the April 20<sup>th</sup>, 2018 Advisory Board Minutes as presented. **ALL VOTED YES.**

**Action # 17-74 - Financial Reports** - Larson moved seconded by Chester to approve the following monthly Financial Reports as presented:

**April 2018 General Fund Beginning Balance:** \$6,995.03; **Expenditures:** \$2,277.00; **Closing Balance:** \$4,718.03. **April 2018 SPED Fund Beginning Balance:** \$710,621.08; **Revenue - Interest:** \$103.91; **Local Shared Assessment:** \$131,249.75; **IDEA 611:** \$54,991.00; **IDEA 619:** \$3,441.00; **Expenditures:** \$97,706.23; **Closing Balance:** \$802,700.51. **ALL VOTED YES.**

**Action # 17-75 - Monthly Claims** - Jarding moved seconded by Miles to approve the following Monthly Claims as presented:

**May 2018 Claims: SPED Fund:** A&B Business..repairs & maintenance..158.70; Bruna..travel..31.96; Cleveland..travel..170.14; Creviston..travel..392.45; Deelstra..travel..15.04; DowRummel Village..rentals..1,151.56; Fouberg..travel..359.08; Great Western Fiduciary Fund..postage..13.95; Great Western Fiduciary Fund..non-tech supplies..89.89; Johnston..travel..282.47; Kocer..travel..232.18; Kueter..communication..56.40; Kueter..travel..276.83; Midcontinent Communications..communication..231.79; Miller..travel..137.24; PEARSON Clinical Assessment..non-tech supplies..140.85; Peterson..travel..430.52; Picasso..travel..347.80; Postmaster..postage..225.00; Ramkota Hotel & Conference Center..travel..199.98; Randall..travel..41.83; Selken..travel..211.50; Swier Law Firm..other professional & tech services..202.50; Tschetter..travel..13.16; Woltzen..travel..75.20; Zulk..travel..19.74. **Total Claims May 2018 \$5,507.76; April Payroll \$71,491.20; and Benefits \$21,201.17; Grand Total Expenditures \$98,200.13.**

**Action # 17-76 - Approve negotiated agreement with Preschool Teachers & SLP Group** - Chester moved seconded by Larson to approve negotiated agreement with the Preschool Teachers & Speech-Language Pathologists Group. **ALL VOTED YES.**

**Action # 17-77 - Approve policy amendments** - Miles moved seconded by Larson to approve the following policy amendments: a) ESY Compensation; b) Sick Leave reimbursement; c) New Hire Compensation Procedures for Speech-Language Pathologists & Preschool Teachers; and d) New Hire Compensation Policy for Paraprofessionals & current Paraprofessional pay increase of \$.25 per hour. **ALL VOTED YES.**

**Action # 17-78 - Approve reducing the number of School Psychologist contract days** - Chester moved seconded by Larson to approve reducing the number of School Psychologist contract days from 196 to 194. **ALL VOTED YES.**

**Action # 17-79 - Approve returned employment contracts/letters of agreement** - Jarding moved seconded by Miles to approve the returned 2018-2019 employment contracts/letters of agreement as presented. **ALL VOTED YES.**

**Action # 17-80 - Approve 2018-2019 salary recommendation for the Director** - Chester moved seconded by Larson to approve the 2018-2019 salary recommendation of a 1.72% raise for the Director effective July 1<sup>st</sup>, 2018. **ALL VOTED YES.**

**Action # 17-81 - Approve Technology Technician contract** - Jarding moved seconded by Chester to approve Technology Technician contract with Kimberly Peterson. **ALL VOTED YES.**

**Action # 17-82 - Approve Substitute SLPA agreement with Megan Weber** - Miles moved seconded by Jarding to approve Substitute SLPA agreement with Megan Weber to provide ESY speech therapy at \$16.00 per hour. **ALL VOTED YES.**

**Action # 17-83 - Approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund** - Larson moved seconded by Jarding to approve participation in the ASB Property & Liability Fund and Workers' Compensation Fund from July 1<sup>st</sup>, 2018 to June 30<sup>th</sup>, 2019. **ALL VOTED YES.**

**Action # 17-84 - Approve participation in SDSDBF for Health Benefits and in the Delta Dental Insurance Program** - Miles moved seconded by Chester to approve participation in the in South Dakota School District Benefits Fund for health benefits and in the Delta Dental Insurance Program from July 1<sup>st</sup>, 2018 to June 30<sup>th</sup>, 2019. **ALL VOTED YES.**

**Action # 17-85 - Approve lease with Dow Rummel** - Larson moved seconded by Jarding to approve lease with Dow Rummel effective July 1<sup>st</sup>, 2018 to June 30<sup>th</sup>, 2019. **ALL VOTED YES.**

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**Action # 17-86 - Approve the audit proposal** - Chester moved seconded by Jarding to approve audit proposal submitted by Schoenfish and Company to conduct the Cooperative FY2018 Audit. **ALL VOTED YES.**

**Action # 17-87 - Approve the 2018-2019 Cornbelt Cooperative Service Calendar** - Miles moved seconded by Larson to approve the 2018-2019 Cornbelt Cooperative Service Calendar. **ALL VOTED YES.**

**Action # 17-88 - Approve FY2018 budget amendments** - Jarding moved seconded by Chester to approve a budget amendment to increase 2227 Technology by \$1,000 and 2152 Speech by \$5,000 with transfer from Contingency. **ALL VOTED YES.**

**Action # 17-89 - Approve surplus Perkins equipment** - Larson moved seconded by Miles to surplus the HP Pro Book Laptop bundle Perkins equipment currently located in the Freeman School District at zero value. **ALL VOTED YES.**


**Action # 17-90 - Acknowledge 2018-2019 Preliminary Budget** - Miles moved seconded by Larson to acknowledge receipt of the 2018-2019 Preliminary Budget. **ALL VOTED YES.**

**Action # 17-91 - Authorize the Advisory Board of Superintendents to conduct a Public Hearing** - Larson moved seconded by Jarding to authorize the Advisory Board of Superintendents to conduct a Public Hearing on June 12<sup>th</sup>, 2018 for the purpose of considering the proposed 2018-2019 Preliminary Budget. **ALL VOTED YES.**

**Action # 17-92 - Authorize the Business Manager to allocate monies to settle claims against the Cooperative** - Chester moved seconded by Larson to authorize the Business Manager to allocate monies to settle claims against the Cooperative from June 13<sup>th</sup>, 2018 to July 31<sup>st</sup>, 2018. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the board: a) Providing Psychological services to South Central Cooperative; b) Medicaid billing update; c) IDEA application; d) 2018-2019 Perkins application; and e) Extraordinary Cost Fund.

**Action # 17-93 - Adjournment** - At 10:57 A.M. Larson moved seconded by Jarding to adjourn the Board of Director's Meeting with the next Advisory Board Meeting to be held on Tuesday, June 12<sup>th</sup>, 2018 at 9:45 A.M. at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**



Pamela Selken, Business Manager



David Eichacker, Board of Director's President

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