

**MINUTES AND PROCEEDINGS  
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, SD on Wednesday, April 19, 2023 at 9:45 A.M. The following members were present: Bridgewater-Emery – Bailey (Zoom); Canistota – Ortman; Ethan – Hawkins; Freeman – Tietje (Zoom); Hanson – Bridge (Zoom); Marion – Berens (Zoom); McCook Central – Alley (10:05); Montrose – Johnson and Parker - Dr. DeBoer. Also in attendance was Dean Kueter, Director, Pamela Selken, Business Manager and Amber Lounsbery (Job Corps).

At 9:48 A.M. President DeBoer called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action #23-57 - Agenda** - Johnson moved seconded by Hawkins to approve the April 19, 2023 Agenda as presented. **ALL VOTED YES.**

**Action #23-58 – Presentation** - An overview presentation of Job Corps was given by Amber Lounsbery.

President DeBoer asked for any possible conflict of interest disclosures. There were none presented.

President DeBoer asked for any persons wishing to address the Cooperative Board. None were present.

**Action #23-59 - Financial Reports** - Hawkins moved seconded by Alley to approve the following monthly Financial Reports as presented:

**March 2023 General Fund Beginning Balance:** \$7,907.16; **Closing Balance:** \$7,907.16. **March 2023 SPED Fund Beginning Balance:** \$921,312.32; **Revenue - Interest:** \$446.59; **IDEA 611:** \$63,714.00; **IDEA PRE SCHOOL:** \$2,128.00; **Expenditures:** \$1,119,965.08; **Closing Balance:** \$875,635.83. **ALL VOTED YES.**

**Action #23-60 - Monthly Claims** - Johnson moved seconded by Tietje to approve the following Monthly Claims as presented:

**April 2023 Claims: General Fund: IMPREST Fund:** EASY TIME CLOCK, INC....Non-Technology Supplies-IMPREST...10.00; WALMART...Non-Technology Supplies-IMPREST...187.70 **SPED Fund:** AMAZON CAPITAL SERVICES...OTHER NON-CONSUMABLE SUPPLIES ...82.27; ARGUS LEADER...COMMUNICATION ...67.31; BLUEPEAK...COMMUNICATION ...158.55; BRAUN...TRAVEL IDEA 611...377.52; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CLEVELAND...TRAVEL IDEA 611...187.72; DEBOER...TRAVEL ...47.94; DEELSTRA...TRAVEL IDEA 611...33.28; DOWRUMMEL VILLAGE...RENTALS...1,174.85; FIRST INTERSTATE BANK FIDUCIARY FUND...CONSUMABLE SUPPLIES...187.70; FIRST INTERSTATE BANK FIDUCIARY FUND...OTHER PURCHASED SERVICES...10.00; HOHN...TRAVEL IDEA 611...30.68; JOHNSTON...TRAVEL IDEA 611...121.16; KOCER...TRAVEL IDEA 611...314.08; KUETER...COMMUNICATION ...63.49; KUETER...TRAVEL...237.12; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C....OTHER PROFESSIONAL & TECH SERVICES ...220.00; MILLER...TRAVEL IDEA 611...89.44; MTI CORPORATE EDUCATION...REGISTRATION FEES ...250.00; PARKER SCHOOL DISTRICT...REGISTRATION FEES ...240.00; PETERSON...TRAVEL IDEA 611...415.48; POSTMASTER...POSTAGE ...290.00; RANDALL...TRAVEL IDEA 611...40.04; SASD...REGISTRATION FEES ...380.00; SCHOOL SPECIALTY, INC...Non-Technology Supplies...86.98; SELKEN...TRAVEL ...28.70; WIEBERS...TRAVEL IDEA 611...459.16; ZULK...TRAVEL IDEA 611...138.32. **TOTAL CLAIMS \$6,076.81; MARCH 2023 PAYROLL \$83,559.75; BENEFITS \$23,668.40; GRAND TOTAL EXPENDITURES \$113,304.96. ALL VOTED YES.**

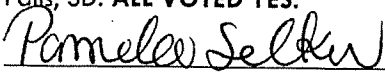
**Action #23-61 – Set June Advisory Board Meeting Date** - Alley moved seconded by Hawkins to have the June Advisory Board Meeting on Tuesday, June 13, 2023 at 9:45 A.M. at the Cornbelt Cooperative Office. **ALL VOTED YES.**


**Action #23-62 –Consider additional leave without pay-** Bridge moved seconded by Hawkins to approve Jenna Miller's leave without pay request for November 2023. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the board: a) Negotiations update/discussion; b) Policy discussion: new hire compensation, mileage reimbursement, emergency leave & personal leave; c) Indicator 8-Parental Involvement surveys; d) Comprehensive Plan recertification dates; e) Extraordinary Cost Fund applications; f) Extended School Year (ESY); g) Totem PD/ASPEN future trainings; h) Medicaid updates; i) Review 2023-2024 Board meeting dates.

**Action #23-63 - Executive Session** - Alley moved seconded by Johnson to move into Executive Session for the purpose of personnel per SDCL 1-25-2(1) at 10:43 A.M. **ALL VOTED YES.** President DeBoer declared the board out of Executive Session at 10:57 A.M.

**Action #23-64 - Adjournment** - At 10:58 A.M. Bridge moved seconded by Ortman to adjourn the Advisory Board meeting with the next Board of Directors meeting to be held on Tuesday, May 9, 2023 at 9:45 A.M. at the Cornbelt Cooperative in Sioux Falls, SD. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
Dr. Donovan DeBoer, President