

## MINUTES AND PROCEEDINGS OF THE CORNBELT EDUCATIONAL COOPERATIVE

A meeting of the Board of Directors for the Cornbelt Educational Cooperative was held in person and via teleconference (Zoom) at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Tuesday, December 14, 2021 at 9:45 A.M. The following members were present: Bridgewater-Emery – Harberts (Zoom) & Bailey (Zoom); Canistota – Keller (Zoom) and Ortman (Zoom); Ethan - Vogel and Hawkins; Freeman – Andersen & Tietje (Zoom); Hanson – Jarding (Zoom) and Bridge (Zoom); Marion – Schmidt (Zoom); McCook Central - Stiefvater and Alley; Montrose – McAreavey and Johnson; and Parker – Dr. DeBoer. Also in attendance were Dean Kueter, Director, Pamela Selken, Business Manager and Randy Schoenfish, CPA. Absent: Marion – McIntosh and Parker – Chester.

At 9:47 A.M. President Jarding called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 22-29 - Agenda** - Stiefvater moved seconded by Harberts to approve the December 14, 2021 Agenda as presented. **ALL VOTED YES.**

Randy Schoenfish presented an overview of the FY 2021 Audit Report for the Board.

President Jarding asked for any possible conflict of interest disclosures. There were none presented.

President Jarding asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 22-30 - Minutes** - Andersen moved second by Vogel to approve the Minutes for the November 17, 2021 Advisory Board meeting as presented. **ALL VOTED YES.**

**Action # 22-31 - Financial Reports** - Harberts moved seconded by Vogel to approve the following monthly Financial Reports as presented:

**November 2021: General Fund Beginning Balance:** \$7,907.16; **Closing Balance:** \$7,907.16. **SPED Fund Beginning Balance:** \$565,680.96; **Revenue - Interest:** \$5.91; **Local Shared Assessment:** \$137,500.00; **Other:** \$49.14; **GEER 1:** \$21,232.84; **IDEA 611:** \$119,152.00; **IDEA 619:** \$9,534.00; **Birth to 3:** \$527.94; **ARP IDEA 611:** \$74,635.00 **Expenditures:** \$120,052.18; **Closing Balance:** \$808,265.61. **ALL VOTED YES.**

**Action # 22-32 - Monthly Claims** - Andersen moved seconded by Stiefvater to approve the following Monthly Claims as presented:

**December 2021 Claims: IMPREST FUND:** COURTYARD BY MARRIOTT...Non-Technology Supplies...\$65.05; OWL LABS...Non-Technology Supplies...15.00; Walmart...Non-Technology Supplies...14.85 **SPED FUND:** BRAA...TRAVEL IDEA 611...518.41; BRAUN...TRAVEL IDEA 611...18.80; CENTURY BUSINESS PRODUCTS...REPAIRS AND MAINTENANCE SERVICES IDEA...147.32; CLEVELAND...TRAVEL IDEA 611...119.85; CLEVELAND...REGISTRATION FEES...99.00; DALIN...TRAVEL IDEA 611...287.64; DEELSTRA...TRAVEL IDEA 611...67.68; DOWRUMMEL VILLAGE...RENTALS...1,174.85; GREAT WESTERN FIDUCIARY FUND...TRAVEL...65.05; GREAT WESTERN FIDUCIARY FUND...OTHER NON-CONSUMABLE SUPPLIES...15.00; GREAT WESTERN FIDUCIARY FUND...Non-Technology Supplies...14.85; JAYMAR BUSINESS FORMS, INC...Non-Technology Supplies...44.50; KOCER...TRAVEL IDEA 611...394.80; KSB SCHOOL LAW...REGISTRATION FEES...300.00; KUETER...COMMUNICATION ...61.91; KUETER...TRAVEL...97.29; LYNN, JACKSON, SHULTZ, & LEBRUN, P.C. ...OTHER PROFESSIONAL & TECH SERVICES...868.00; MILLER...TRAVEL IDEA 611...94.00; PETERSON...TRAVEL IDEA 611...616.17; RANDALL...TRAVEL IDEA 611...31.02; SCHOOL SPECIALTY, INC...OTHER NON-CONSUMABLE SUPPLIES ...20.99; TASC...OTHER PROFESSIONAL & TECH SERVICES...222.09; VAST BROADBAND...COMMUNICATION...159.91; ZULK...TRAVEL IDEA 611...22.56. **TOTAL CLAIMS DECEMBER 2021 \$5,556.59; NOVEMBER 2021 PAYROLL \$83,029.24; BENEFITS \$25,409.32; GRAND TOTAL EXPENDITURES \$113,995.15. ALL VOTED YES.**

**Action # 22-33 - Approve the FY21 Audit report** - Vogel moved seconded by Harberts to approve the FY21 audit report (accepted by the department of legislative audit on November 4, 2021). **ALL VOTED YES.**

**Action # 22-34 - Approve surplus at zero value** - Stiefvater moved second by Harberts to approve surplus of (15) Apple iPad 3 and (1) HP Laptop. **ALL VOTED YES.**

President Jarding appointed himself, DeBoer and Johnson to the Board's Negotiations Team with Jason Chester as the alternate school board member.

**Action # 22-35 - Approve re-employment of Cooperative Director** - Stiefvater moved seconded by Andersen to re-employ Mr. Kueter and offer him a two year contract with his current contract provisions for the 2022-2023 and 2023-2024 school terms, with salary to be negotiated. **ALL VOTED YES.**

Mr. Kueter discussed the following items with the Board: a) Governor's FY 23 Budget Address; b) December 1<sup>st</sup> Child Count; c) Medicaid billing update and d) Introduced and congratulated Alicia Peterson as the South Dakota Association of School Psychologists (SDASP) School Psychologist of the Year.

**Action # 22-36 - Adjournment** - At 10:29 A.M. Andersen moved seconded by Vogel to adjourn the Board of Directors meeting with the next Advisory Board meeting to be held on Wednesday, January 19, 2022 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, SD. **ALL VOTED YES.**



Pamela Selken, Business Manager



Gary Jarding, President Board of Directors