

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 16th, 2016 at 9:45 A.M. The following members were present: Bridgewater-Emery - Bailey; Canistota - Nebelsick; Freeman - Hotchkiss; Hanson - Bridge; Marion - Colberg; Montrose - Johnson; Parker - Dr. DeBoer; and Tea Area - Dr. Lowery. Also in attendance were Dean Kueter, Director; Tressie Reski, Business Manager; and Kristy Jackson, Teachwell/EDEC. Absent: McCook Central - Dr. Swartos.

At 9:52 A.M. President Hotchkiss called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 16-27 - Agenda - Bridge moved seconded by Nebelsick approve the November 16th, 2016 Agenda as presented. **ALL VOTED YES.**

Next, Kristy Jackson with Teachwell/EDEC presented the Project Skills overview and participation to the board.

Secondly, President Hotchkiss asked for any possible conflict of interest disclosures. There were none presented.

Action # 16-28 - Approve Advisory Board Minutes - DeBoer moved seconded by Lowery to approve the October 19th, 2016 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 16-29 - Financial Reports - Bailey moved seconded by Bridge to approve the following monthly Financial Reports as presented:

October 2016: General Fund Beginning Balance: \$(8,267.39); **Expenditures:** \$11,513.73; **Closing Balance:** \$(19,781.12). **October 2016: SPED Fund Beginning Balance:** \$573,750.39; **Revenue - Interest:** \$81.06; **Local Shared Assessment:** \$165,000.04; **Early Childhood:** \$4,723.33; **Expenditures:** \$129,441.24; **Closing Balance:** \$614,113.58. **ALL VOTED YES.**

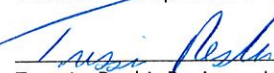
Action # 16-30 - Monthly Claims - Bailey moved seconded by DeBoer to approve the following Monthly Claims as presented:

November 2016 Claims: General Fund: VISA..computer equipment..335.40. **SPED Fund:** A&B Business..repairs & maintenance..156.95; Argus Leader..communication..45.68; Bruna..travel..50.76; Cleveland..travel..171.08; Creviston..travel..243.46; Crisis Prevention Institute..registration fees..1,410.00; Curriculum Associates..non-tech supplies..390.88; Deelstra..travel..127.84; Dow Rummel Village..rentals..1,145.83; Harmon Law Office..other professional & tech services..90.00; Holmes..travel..138.18; Johnston..travel..247.22; Kocer..travel..185.65; Kueter..communication..54.40; Kueter..travel..76.14; Lyons..travel..23.03; Mayer-Johnson..non-tech supplies..51.80; Midcontinent..communication..219.47; Office Depot..non-tech supplies..60.76; Petersen..travel..85.54; Peterson..travel..355.22; Picasso..travel..382.58; Randall..travel..26.32; Sam's Club..other purchased services..45.00; Scholastic Magazine..non-tech supplies..82.34; Sengos..travel..79.90; Thomsen..travel..36.66; VISA..posage..148.65; VISA..other non-consum.supplies..49.45; VISA..non-tech supplies..48.95; VISA..tech supplies..313.83; Woltzen..travel..75.20; Zulk..travel..20.68. **Total Claims November 2016 \$6,974.85; October Payroll \$91,456.95; & Benefits \$25,623.79; Grand Total Expenditures \$124,055.59.**

Action # 16-31 - Evaluation of the Director - DeBoer moved seconded by Colberg to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract to the Board of Directors at the December meeting. **ALL VOTED YES.**

Mr. Kueter then discussed the following items with the Advisory Board: a) Draft Conflict of Interest policy; b) Other possible Cooperative members; c) South Dakota School District Benefit Fund health insurance assessment; d) December 1st Child Count; e) Perkins deadline for allocating funds; f) Indirect costs rate; g) Medicaid revalidation and eligible students; h) IDEA application approval; i) Staffing for next year with Tea Area leaving the Coop.; j) Health insurance medical loss ratio; and k) B-3 billing issues.

Action # 16-32 - Adjournment - At 11:05 A.M. DeBoer moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 13th, 2016 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**


Tressie Reski, Business Manager


Don Hotchkiss, Advisory Board President