

**MINUTES AND PROCEEDINGS
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, February 15th, 2017 at 9:45 A.M. The following members were present: Canistota - Nebelsick; Freeman - Hotchkiss; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Swartos; Montrose - Johnson; Parker - Dr. DeBoer. Also in attendance were Pat Bruinsma and Pat Hubert, Northwest Educational Cooperative; Alicia Peterson and Rick Picasso, Cornbelt School Psychologists; Jody Taylor, Tea Area SPED Director; and Dean Kueter, Director. Absent: Bridgewater-Emery - Bailey; Tea Area - Dr. Lowery; and Tressie Reski, Business Manager.

In the absence of the Business Manager, Director Kueter documented the minutes.

At 9:50 A.M. President Hotchkiss called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

Action # 16-53 - Agenda - Bridge moved seconded by Colberg approve the February 15th, 2017 Agenda as presented. **ALL VOTED YES.**

Next, Pat Hubert and Pat Bruinsma from Northwest Educational Cooperative presented on the Multi-Tiered Systems of Support (MTSS) to the Board.

Secondly, President Hotchkiss asked for any possible conflict of interest disclosures. There were none presented.

Action # 16-54 - Approve Advisory Board Minutes - Colberg moved seconded by Swartos to approve the January 18th, 2017 Advisory Board Minutes as presented. **ALL VOTED YES.**

Action # 16-55 - Financial Reports - DeBoer moved seconded by Johnson to approve the following monthly Financial Reports as presented:

January 2017: General Fund Beginning Balance: \$4,404.25; **Revenue - Perkins:** \$2,589.00; **Expenditures:** \$485.82; **Closing Balance:** \$6,507.43. **January 2017: SPED Fund Beginning Balance:** \$642,869.57; **Revenue - Interest:** \$98.49; **Local Shared Assessment:** \$172,641.86; **IDEA 611:** \$69,899.00; **IDEA 619:** \$3,578.00; **Expenditures:** \$131,500.82; **Closing Balance:** \$757,586.10. **ALL VOTED YES.**

Action # 16-56 - Monthly Claims - DeBoer moved seconded by Bridge to approve the following Monthly Claims as presented:

February 2017 Claims: General Fund: Stan Houston..other non-consum.supplies..739.99. **Imprest Fund:** DCI..dues & fees..43.25; VYNE Education..registration fees..739.96. **SPED Fund:** A&B Business..repairs & maintenance..189.45; Amazon..other non-consum.supplies..42.96; Best Western Ramkota Inn..travel..122.99; Bruna..travel..22.56; Cleveland..travel..122.67; Creviston.. travel..336.52; Crisis Prevention Institute..registration fees..490.00; Deelstra..travel..52.64; Dow Rummel..rentals.. 1,145.83; Educational Testing Services..other professional & tech services..55.00; Harmon Law Office..other professional & tech services..80.00; Holmes..travel..118.44; Home Federal Fiduciary Fund..dues & fees..43.25; Home Federal Fiduciary Fund..registration fees..739.96; Johnston.. travel..205.39; Kocer..travel..150.40; Kueter..travel..369.77; MacDoctors..other non-consum.supplies..90.00; Midcontinent..communication..225.88; Miller..travel..47.00; PEARSON Clinical Assessment..non-tech supplies..621.87; Petersen..travel..50.76; Peterson..travel..345.92; Picasso..travel..392.45; Sam's Club..non-tech supplies..103.01; School Specialty..non-tech supplies..32.49; Sengos..travel..31.02; Social Thinking..other non-consum. supplies..68.44; SDCASE..registration fees..50.00; Speech Corner..other non-consum.supplies..456.24; Tschetter.. non-tech supplies..15.04; USPS..postage..100.05; Walmart..non-tech supplies..25.16; Woltzen..travel..116.56. **Total Claims February 2017 \$8,582.92; January 2017 Payroll \$92,579.51; and Benefits \$28,204.34: Grand Total Expenditures \$129,366.77.**

Action # 16-57 - Accept the resignation of Jenny Holmes - Bridge moved seconded by DeBoer to accept the resignation of Jenny Holmes as Speech-Language Pathologist effective June 30th, 2017. **ALL VOTED YES.**

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Action # 16-58 - Accept the resignation of Amy Petersen - Nebelsick moved seconded by Johnson to accept the resignation of Amy Petersen as Speech-Language Pathologist effective June 30th, 2017. **ALL VOTED YES.**

Action # 16-59 - Accept the resignation of Megan Sengos - Swartos moved seconded by Colberg to accept the resignation of Megan Sengos as Speech-Language Pathologist effective June 30th, 2017. **ALL VOTED YES.**

Action # 16-60 - Accept the resignation of Jill Steinback Adams - DeBoer moved seconded by Swartos to accept the resignation of Jill Steinback Adams as Speech-Language Pathologist effective June 30th, 2017. **ALL VOTED YES.**

Action # 16-61 - Acknowledge receipt of the Preliminary Budget - DeBoer moved seconded by Nebelsick to acknowledge receipt of receipt of the 2017-2018 Preliminary Budget. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the Board: a) Medicaid Revenues; b) Projected District SPED Revenues 2017-2018; c) Cooperative service calendar; d) Legislative concerns including HB1133; e) Ethan School District's request to join the Cornbelt Educational Cooperative; f) Staff Conflict of Interest policy; g) Proposed Early Resignation Benefit and Staff Ethics policy updates; h) Perkins updates and January 26th Consortiums webinar and asked for district feedback on our consortium's local plan; i) Proposed certification rules and submitting public comment on Para-professional permitting component; and j) Possible need to implement our Staff Reduction policy.

Action # 16-62 - Adjournment - At 11:45 A.M. DeBoer moved seconded by Nebelsick to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, March 14th, 2017 at 9:45 A.M., at the Royal Fork Restaurant in Sioux Falls, South Dakota. **ALL VOTED YES.**



Tressie Reski, Business Manager



Don Hotchkiss, Advisory Board President