

**MINUTES AND PROCEEDINGS  
OF THE CORNBELT EDUCATIONAL COOPERATIVE**

A meeting of the Advisory Board for the Cornbelt Educational Cooperative was held at the Cornbelt Cooperative office in Sioux Falls, South Dakota on Wednesday, November 20<sup>th</sup>, 2019 at 9:45 A.M. The following members were present: Canistota - Nebelsick; Ethan - Eckstaine; Freeman - Kunz; Hanson - Bridge; Marion - Colberg; McCook Central - Dr. Thaler; Montrose - Johnson; and Parker - Dr. DeBoer. Also in attendance were Carley Harvey, Job Core; Dean Kueter, Director; and Pamela Selken, Business Manager. Absent: Bridgewater-Emery - Bailey.

At 9:48 A.M. President DeBoer called the meeting to order, had the roll called, and determined a quorum was established for conducting business.

**Action # 19-23 - Agenda** - Nebelsick moved seconded by Kunz to approve the November 20<sup>th</sup>, 2019 Agenda as presented. **ALL VOTED YES.**

Carley Harvey presented an overview of the Job Core to the Board.

Next, President DeBoer asked for any possible conflict of interest disclosures. There were none presented.

Secondly, President DeBoer asked for any persons wishing to address the Cooperative Board. None were present.

**Action # 19-24 - Minutes** - Bridge move seconded by Johnson to approve the Minutes for the October 16<sup>th</sup>, 2019 Advisory Board meeting as presented. **ALL VOTED YES.**

**Action # 19-25 - Financial Reports** - Colberg move seconded by Thaler to approve the following monthly Financial Reports as presented:

**October 2019: General Fund Beginning Balance:** \$(5,227.38); **Perkins:** \$13,136.00; **Expenditures:** \$1,079.00; **Closing Balance:** \$6,829.62. **October 2019: SPED Fund Beginning Balance:** 718,677.88; **Revenue - Interest:** \$72.06; **Local Shared Assessment:** \$131,250.00; **IDEA 611:** \$96,530.00; **IDEA 619:** \$3,528.00; **Expenditures:** \$111,200.52; **Closing Balance:** \$838,857.42. **ALL VOTED YES.**

**Action # 19-26 - Monthly Claims** - Nebelsick moved seconded by Bridge to approve the following Monthly Claims as presented:

**November 2019 Claims: General Fund:** Realityworks..non-consum.supplies..2,207.97. **Imprest Fund:** VAST..non-tech supplies imprest..162.53; Visa..non-tech supplies imprest..256.23. **SPED Fund:** A&B Business..repairs & maintenance..163.11; Argus Leader..communication..68.11; Braun..travel..129.72; Bruna..travel..26.32; Cleveland..travel..170.14; Deelstra..travel..109.98; Dow Rummel..rentals..1,163.11; Fergen..travel..108.10; Great Western Fiduciary Fund..communication..162.53; Great Western Fiduciary Fund..non-tech supplies..28.28; Great Western Fiduciary Fund..consum.supplies..47.97; Great Western Fiduciary Fund.. other non-consum.supplies..179.98; Johnston..travel..118.91; Kocer..travel..445.56; Kueter..communication..55.00; Kueter..travel..195.99; Pearson Clinical Assessment..non-tech supplies..910.60; Peterson..travel..638.26; Picasso..travel..685.73; Randall..travel..36.19; Sam's Club..other purchased services..45.00; School Specialty..non-tech supplies..12.79; School Specialty..non-tech supplies..12.79; Tschetter..travel..39.48; VAST..communication..164.01; Woltzen..travel..236.41; Zulk..travel..175.78. **Total Claims November 2019 \$8,563.79; October 2019 payroll \$76,365.42; Benefits \$23,136.92; Grand Total Expenditures \$108,066.13.**

**Action #19-27 - Accept Resignation** - Johnson moved seconded by Eckstaine to accept the resignation of Michelle Haagenstad as Administrative Secretary effective November 29<sup>th</sup>, 2019 and thank her for her over nine years of service. **ALL VOTED YES.**


**Action #19-28 - Executive Session** - At 10:17 A.M. Kunz moved seconded by Thaler to move into Executive Session pursuant to SDCL 1-25-2(1) for personnel. **ALL VOTED YES.** President DeBoer declared the board out of Executive Session at 10:31 A.M.

**Action # 19-29 - Evaluation of the Director** - Bridge moved seconded by Nebelsick to approve the evaluation of Dean Kueter, Cooperative Director, and recommend extending current employment contract to the Board of Directors at the December meeting. **ALL VOTED YES.**

Lastly, Mr. Kueter discussed the following items with the Advisory Board: a) SPED Interim Legislative Committee; b) 2020 Birth to Three provider agreement (agency & district); c) December 1<sup>st</sup> Child Count; d) Indicator 8 -Parental Survey results for 2018-2019; e) Perkins V meeting and consortium options; and f) Sick Bank Policy review.

**Action # 19-30 - Adjournment** - At 11:10 A.M. Bridge moved seconded by Colberg to adjourn the Advisory Board Meeting with the next Board of Director's Meeting to be held on Tuesday, December 10<sup>th</sup>, 2019 at 9:45 A.M., at the Cornbelt Cooperative office in Sioux Falls, South Dakota. **ALL VOTED YES.**

  
Pamela Selken, Business Manager

  
Dr. Donovan DeBoer, President