



**Cornbelt Educational  
Cooperative**

**Director, Dean Kueter**

**Member School Districts**

**Bridgewater-Emery  
Freeman  
McCook Central**

**Canistota  
Hanson  
Montrose**

**Ethan  
Marion  
Parker**

**EMPLOYMENT APPLICATION**

*INSTRUCTIONS: The applicant should exercise the greatest care in preparing this application. Information given herein is in the nature of a representation and if incorrect on a material fact will constitute sufficient cause for cancellation of the contract in case of election. Do not omit any item. Applications will be retained in active files for a period of one (1) year unless you notify us that you are no longer interested or that your interest in a position is continued beyond the one (1) year period.*

Last Name		First		M.I.		Date	
Street Address		City		State		ZIP	
Home Phone		Cell Phone		Email Address			
Position Applied For		Date Available		Desired Salary			

**CURRENT JOB POSITION** (please respond to each item if possible)

Current Employer		Current Job Title					
Employer Address		City		State		ZIP	
Work Phone		Years at Current Job		Current Annual Salary			

**EDUCATION BACKGROUND** List high school, technical schools, colleges or universities you have attended and the degrees received, beginning with the most recent. (Provide official transcript if applying for a position requiring certification)

Name and Location of Institute	Year(s)	Degree(s)	Major

**WORK EXPERIENCE** List your work experiences beginning first with your current position.

Job Position/Title	School District Name	City and State	Specific Year(s) Employed

**OTHER RELEVANT EMPLOYMENT OR EXPERIENCE**

Job Position/Title	School District Name	City and State	Specific Year(s) Employed

**SKILLS RELATED TO EMPLOYMENT** (You may attach additional paper if needed)

**Describe your communication skills**

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**Describe other personal skills you have**

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**Describe your technology skills**

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**MILITARY SERVICE**

Branch		Dates Served					
Highest Rank		Did you claim Veteran's preference under SDCL 3-3-1	Yes		No		

**HONORS AND DISTINCTIONS**

*List degrees, honors, commendations, elective or appointive positions held, or other distinctions received*

**REFERENCES** *(List three (3) individuals who are very familiar with your work and who may be contacted)*

Full Name		Relationship		Company	
Phone		Email Address			

Full Name		Relationship		Company	
Phone		Email Address			

Full Name		Relationship		Company	
Phone		Email Address			

**DISCLAIMER AND SIGNATURE**

I understand according to South Dakota law, if I am selected for employment, the Cornbelt Educational Cooperative will request my consent to conduct a criminal background investigation before I can begin employment. If no South Dakota statutorily disqualifying conviction is identified at the state level the fingerprints will be forwarded by the S.D. Division of Criminal Investigation to the Federal Bureau of Investigation for a national criminal history record check.

If I believe the criminal background result is incorrect or incomplete in any respect and I wish changes, corrections or updating of the alleged deficiency, I should make application directly to the agency which contributed the questioned information or direct my challenge as to the accuracy or completeness of any entry on my record to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306.

I hereby authorize representatives of the Cornbelt Educational Cooperative to obtain information about me from my current or previous employers and references. With the knowledge that any false information may be grounds for rejection, or termination of employment, I certify the correctness of the information I have provided within this form.

I hereby, certify that I am not less than 18 years of age.

Signature

Date

**AN EQUAL OPPORTUNITY EMPLOYER**

*The Cornbelt Educational Cooperative is an equal opportunity employer providing opportunities for employment without regard to gender, race, national origin, religion, creed, age, marital status, sexual orientation, or disability.*

Application Information

All application materials should be mailed to:

Dean Kueter, Director  
Cornbelt Educational Cooperative  
1000 North West Avenue, Suite 240  
Sioux Falls, South Dakota 57104